AGENDA OF THE
UTAH STATE BUILDING BOARD

Wednesday, August 3, 2011
Room 250 State Capitol Building
Salt Lake City, Utah
9:00 a.m.

(Action)	1.	**Approval of Minutes of June 29, 2011**	Tab 1
(Action)	2.	**Five Year Notice of Review and Statement of Continuation for Rule R23-25. Administrative Rules Adjudicative Proceedings**	Tab 2
(Action)	3.	**SLCC Reallocation Capital Improvement Funds – Taylorsville Redwood Campus**	Tab 3
(Action)	4.	**SLCC Reallocation Capital Improvement Funds – Larry H. Miller Campus**	Tab 4
(Action)	5.	**Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit**	Tab 5
(Action)	6.	**Expansion of Red Butte Gardens – Rose House Project**	Tab 6
(Action)	7.	**SUU Request to Program the New Business Building**	Tab 7
(Action)	8.	**Administrative Report for University of Utah and Utah State University**	Tab 8
(Information)	9.	**Administrative Report for DFCM**	Tab 9
(Information)	10.	**Further Discussion of Board Rules of Procedure**	Tab 10
(Information)		**Discussion of Possible Future Agenda Items**	

Notice of Special Accommodation During Public Meetings - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify CeeCee Niederhauser 538-3261 (TDD 538-3260) at least three days prior to the meeting. *This information and all other Utah State Building Board information is available on DFCM web site at http://buildingboard.utah.gov*

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To Utah State Building Board
From: David G. Buxton
Date: July14, 2011
Subject: **Approval of Minutes of June 29, 2011**

Attached for your review and approval are the meeting minutes of the Utah State Building Board meeting held June 29, 2011.

DGB: cn
Attachment

Utah State Building Board

MEETING

June 29, 2011

MINUTES

Utah State Building Board Members in Attendance:
N. George Daines, Chair
Sheila Gelman
David Fitzsimmons
Ned Carnahan
Gordon Snow
Chip Nelson
Ron Bigelow, Ex-Officio

DFCM and Guests in Attendance:

Kim Hood	Department of Administrative Services
Gregg Buxton	Division of Facilities Construction & Management
Cee Cee Niederhauser	Division of Facilities Construction & Management
John Nichols	Division of Facilities Construction & Management
Cheryl Searle	Division of Facilities Construction & Management
Kurt Baxter	Division of Facilities Construction & Management
Lynn Hinrichs	Division of Facilities Construction & Management
Alan Bachman	Attorney General's Office/DFCM
Nichole Sherwood	Governor's Office of Planning and Budget
Rich Amon	Legislative Fiscal Analyst Office
Ken Nye	University of Utah
Gregg Stauffer	Utah System of Higher Education
Ralph Hardy	Utah System of Higher Education
Darlene Burns	Uintah County Commission
Peggy Grusendorf	Utah State Hospital
Dallas Earnshaw	Utah State Hospital
Keith Davis	Department of Human Services
Malin Francis	Salt Lake Community College

Bob Askerlund	Salt Lake Community College
Cynthia Cook	FFKR Architects
Ellen Parish	VCBO Architecture

On Wednesday, June 29, 2011 the Utah State Building Board held a regularly scheduled meeting in Room 250 of the Utah State Capitol Building, Salt Lake City, Utah. Chair George Daines called the meeting to order at 9:08 a.m.

❑ APPROVAL OF MINUTES OF JUNE 1, 2011

Chair Daines sought a motion for approval of the minutes.

MOTION: Ned Carnahan moved to approve the meeting minutes of June 1, 2011. The motion was seconded by David Fitzsimmons and passed unanimously.

❑ PROPERTY TRANSFER AND LONG TERM LEASE FOR THE CONSTRUCTION OF A FACILITY TO HOUSE DINOSAUR BONES ADJOINING THE UTAH FIELD HOUSE OF NATURAL HISTORY (UFHNH) IN VERNAL, UINTAH COUNTY, UTAH

DFCM Real Estate Manager, Cheryl Searle referenced documents distributed to the Board and specified that all references to Uintah County be listed as Uintah County Municipal Building Authority. This item involves the transfer of a parcel of ground to Uintah County to build a $1.5 Million facility to house paleontological materials in Vernal. Several months ago, the Building Board gave DFCM permission to enter into discussions with Uintah County concerning this transaction. As a result, Uintah County indicated they would construct a building to house the bones with funding from the Uintah Impact Mitigation Special Services District. To accommodate construction, the State of Utah would transfer a piece of property to Uintah County. The state would pay a lease payment of $25,000 annually for 50 years plus O & M. At the end of the 50 year period the property and the building would revert back to the state. There were some concerns involving the older buildings that were previously on the property and after careful research it was determined these 40 year old buildings were not listed on the national or state historic building registry. In addition, Wilson Martin, State Historic Preservation officer and Lori Hunsaker, Deputy Director of Antiquities felt that given the location of the property, it is unlikely that any archeological items would be found. They suggested Ms. Searle write a letter before the transfer of the property, advising them that DFCM will proceed with the construction process and notify them if anything significant is discovered.

Uintah County Commissioner, Darlene Burns said that Uintah County has agreed to cover any architectural costs, project over-runs or additional furnishing expenses up to $500,000 should they occur. These will also be donated to the state at the end of the 50 year period.

Paul Hacking, Executive Director for the Uintah Impact Mitigation Special Services District said from a community standpoint, the bone repository is very important to the heritage of Uintah County. The present facility which houses the paleontological materials is inadequate and in need of extensive repair.

There was considerable discussion concerning the size of the building, cost over-runs, repository fees, budget and O &M. Assistant Attorney General, Alan Bachman mentioned that legislative leadership and the Governor's office be advised of the specifics of this transaction in terms of the lease and contract with Uintah County. He suggested the Board could approve this item subject to this condition.

Legislative Fiscal Analyst, Rich Amon made one correction to the informational letter from Uintah Impact Mitigation Special Service District (Page 7). The letter stated "at the end of 50 years (at the rate of $25,000 per year), the remaining balance of $125,000 will be donated to the Department of Natural Resources on behalf of the community." The balance after 50 years should be $250,000 not $125,000 as stated in the letter. Mr. Hacking acknowledged Mr. Amon's correction and said UIMSSD would be donating $250,000.

Chair Daines sought a motion for the property transfer and approval of the long term lease request.

MOTION: **Sheila Gelman moved to approve the transfer of property subject to the resolution of legislative and legal Issues. Chair Daines clarified the motion to approve the transfer of property and long term lease request subject to a condition subsequent to clearance from the Governor's Office and legal issues. (Ms. Gelman agreed to this clarification). The motion was seconded by Gordon Snow and passed unanimously.**

❑ NAMING OF THE BUILDING CONSOLIDATION PROJECT AT THE UTAH STATE HOSPITAL

Dallas Earnshaw, Superintendent of the Utah State Hospital presented the request to name the new Medical Services Building the Mark I. Payne Building. Mr. Earnshaw reported Mark Payne was known in the state of Utah and nationally as one of the great leaders in mental health. Mark died at the age of 54 after suffering a lifetime of chronic heart disease. His resolve to provide a better life for those who suffer from mental illness kept him focused and energized to never give up on his own fight for life. He was a pioneer in Utah promoting a culture of hope and recovery for mentally ill individuals. He brought people together in an environment of trust and collaboration and was seen as a champion among leaders. He touched the lives of literally thousands of people and dedicated his life to the patients and staff at the Utah State Hospital. Under his leadership,

the Utah State Hospital became nationally known as one of the leading state psychiatric hospitals in the country. Traditionally over the years, the state hospital has named buildings after individuals who have had great impact on mental health services. The Payne family is very supportive and honored to have the naming of the Medical Services Building as a way to remember his legacy.

Alan Bachman said this request meets the requirements of the administrative rule. The Building Board does have the authority to approve this request.

Chair Daines felt Mr. Payne was a worthy individual and this was an appropriate request however he wasn't sure the Board should move forward with the approval or if they should recommend this to the Legislature. Chair Daines sought a motion concerning this request.

MOTION: Sheila Gelman moved to approve the naming of the Medical Services Building at the State Hospital in honor of Mark I. Payne. The motion was seconded by Ned Carnahan and passed unanimously.

❑ DISCUSSION AND POSSIBLE ACTION ON BOARD RULES OF PROCEDURE

Chair Daines opened the discussion concerning the rules for the Board. He indicated over the next few meetings this would be discussed, which will lead the Board to eventually finalize a set of rules.

Discussion items included:
The statute requiring rules of procedure.
The appointment of the Chair
The appointment of a presiding officer in the absence of the chair
The composition of the Board
The composition of a quorum

Chair Daines sought a motion concerning the composition of a quorum.

MOTION: Gordon Snow moved to request that Alan Bachman amend the statute to make the Building Board quorum be four members and recognizing that quorums would include electronic participation. The motion was seconded by David Fitzsimmons and passed unanimously.

Discussion continued on:
The calling of a Board meeting
Participation of the Chair in a Board meeting
Participation of General Public during the Board meeting
Rules of Order used by the Board
Time and Place of Meetings

How the Agenda is written
Electronic Meetings

❑ DISCUSSION OF ITEMS FOR FUTURE MEETINGS

Chair Daines asked Board members if there were any items to put on the agenda for the next meeting. There were no items ready for the agenda at this time.

❑ TRAINING FOR BUILDING BOARD MEMBERS INCLUDING SCORING PROCESS

Chair Daines suggested a fifteen minute recess. During this time a group photograph was taken of the Building Board members. The Board reconvened in the DFCM Teleconference Room at 4110-A State Office Building.

The training session began with questions concerning the Capital Development Tour. Kurt Baxter explained that in May he sends out a needs statement for Capital Improvements, state funded and non-state funded. July 15 is the deadline to have needs submitted; after which time a list is compiled to determine the areas the Board should tour. Board members expressed interest in visiting some of the sites on their own. Kurt Baxter introduced the Five Year Book as an additional resource for determination of future projects. At this point it looks like the Board may be touring Northern and Central Utah.

During the training session, discussion consisted of:

1) The schedule for October meetings when presentations and prioritizing take place
2) The public and open meeting laws and the gathering of Board members for meals during the Capital Development Tour
3) The process of prioritizations
4) An explanation of the scoring criteria for Capital Improvements

❑ ADJOURNMENT.....

MOTION: Chair Daines asked for a motion to adjourn. Sheila Gelman moved to adjourn the meeting at 12:12 p.m.

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: D. Gregg Buxton, Director
Date: July 18, 2011
Subject: Five Year Notice of Review and Statement of Continuation for Rule R23-25 Administrative Rules Adjudicative Proceedings.

The Utah Rulemaking Act, Utah Code Ann. Section 63G-3-305 requires each agency to review its rules within five years of each rule's original enactment, and then within five-year intervals. To comply with the review requirement, the agency must submit a "Five-Year Notice of Review and Statement of Continuation" for each of its rules. Otherwise, the rules will expire, become unenforceable, and will be removed from the Utah Administrative Code. The attached Rule R23-25, Administrative Rules Adjudicative Proceedings, is due for review; and therefore, the "Five Year Notice of Review and Statement of Continuation" must be filed with the Division of Administrative Rules on or before September 6, 2011.

Recommendation:
It is recommended that the Board authorize the filing of the "Five Year Notice of Review and Statement of Continuation" for Rule R23-25 at their scheduled Board meeting on August 3, 2011. At this time, the Division is not recommending any amendments to Rule R23-25. However, the Division will present amendments to this rule at a future Board meeting for consideration and approval if needed or requested by the Board.

Background:
Rule R23-25, under the authority of the Board, relates to procedures for adjudicative proceedings in accordance with the Utah Administrative Procedures Act. A copy of Rule R23-25 is attached.

AB:cn

Attachment: Copy of Rule R23-25

R23. Administrative Services, Facilities Construction and Management.
R23-25. Administrative Rules Adjudicative Proceedings.
R23-25-1. Purpose and Authority.

(1) Under the authority of Section 63A-5-103(1)(e), this rule establishes procedures for adjudicative proceedings in accordance with the Utah Administrative Procedures Act, Section 63G-4-101 et seq., except as provided in Subsections (2) through (4).

(2) This rule does not apply to an Agency action that is not governed by the Administrative Procedures Act and the laws of the State of Utah, including:

(a) Subsection 63G-4-102, Administrative Procedures Act;

(b) Title 63G, Chapter 6, Utah Procurement Code;

(c) Title 63A, Chapter 5, Part 1, State Building Board; and

(d) Title 63A, Chapter 5, Part 2, Division of Facilities Construction and Management.

(3)(a) The provisions of this rule do not govern actions or proceedings that a federal statute or regulation requires be conducted solely in accordance with federal procedures.

(b) If a federal statute or regulation requires a modification to these procedures, the federal procedures prevail.

(4) To the extent that this rule conflicts with a similar rule governing the agency, the conflicting provisions of the other rule shall govern.

R23-25-2. Designation of Proceedings.

The Agency designates all agency action subject to the scope and applicability of the Utah Administrative Procedures Act, Section 63G-4-101 et seq. as informal proceedings.

R23-25-3. Definitions.

(1) The terms used in this rule are defined in Section 63G-4-103.

(2) In addition:

(a) "Agency" means the Utah State Building Board or the Division of Facilities Construction and Management.

(b) "Presiding officer" means the director of the Division of Facilities Construction and Management, or the director's designee.

R23-25-4. Procedure.

Pursuant to Section 63G-4-203, the procedure for informal adjudicative proceedings is as follows:

(1)(a) The respondent to a notice of agency action or request for agency action shall file and serve a written response, signed by the respondent or the respondent's representative, within 30 days of mailing of the notice of agency action, or within 30 days of notice of the Agency setting the matter for an informal adjudicative proceeding.

(b) The response shall be filed with the Agency and one copy shall be sent by mail to each party.

(c) Failure to file a responsive pleading may result in a default pursuant to Section 63G-4-209.

(2)(a) A hearing shall be provided to any party to the proceeding requesting a hearing.

(b) The Agency shall hold a hearing if required by statute or

rule.

(c) A request for a hearing shall be in writing and filed at the same time the respondent submits a written response as provided in Subsection (1)(a).

(3) In the hearing, the parties named in the notice of agency action or in the request for agency action may be represented by counsel and shall be permitted to testify, present evidence and comment on the issues.

(4) Hearings will be held only after timely notice to all parties.

(5)(a) Discovery is prohibited, but the agency may issue subpoenas or other orders to compel production of necessary evidence.

(b) Each party to the proceeding is responsible for ensuring the appearance and associated costs of witnesses.

(6) All parties shall have access to information contained in the agency's files and to all materials and information gathered in any investigation, to the extent permitted by law.

(7) Intervention is prohibited, except that intervention is allowed where a Federal statute or rule requires that the state allow intervention.

(8) All hearings are open to all parties, except the presiding officer may take appropriate measures to preserve the integrity of the hearing, including the exclusion of a witness if requested by a party, and the protection of confidentiality of records or other information protected by law.

(9) Within a reasonable time after the close of the hearing, or after the party's failure to request a hearing, the presiding officer shall issue a signed order in accordance with Subsections 63G-4-203 (1) (i), (j), and (k).

(10) All hearings shall be recorded at the agency's expense.

(11) Nothing in this section restricts or precludes any investigative right or power given to the agency by statute.

R23-25-5. Agency Review or Reconsideration.

(1)(a) If the agency director is the presiding officer, and not a designee, there is no agency review permitted pursuant to Section 63G-4-301.

(b) If the agency director designates another person as the presiding officer, then a party may seek review of the presiding officer's order by filing a written request with the agency director.

(c) The requirements provided in Section 63G-4-301 shall apply to any agency review.

(2)(a) Nothing contained in this Rule prohibits a party from filing a petition for reconsideration pursuant to Utah Administrative Procedures Act, Section 63G-4-302.

(b) The requirements provided in Section 63G-4-302 shall apply to any agency reconsideration.

R23-25-6. Public Petition for Declaratory Orders.

Petitions for declaratory orders shall be made and processed in accordance with the Department of Administrative Services Rule R13-1.

R23-25-7. Emergency Orders.

Emergency orders may be issued by the agency in accordance with

Section 63G-4-502.

R23-25-8. Exhaustion of Administrative Remedies.

(1) A person must exhaust their administrative remedies in accordance with Section 63G-4-401 prior to seeking judicial review.

(2) In any adjudicative proceeding before the agency there shall be an opportunity for an affected party to respond and participate.

(3) Only an aggrieved party that has exhausted the available and adequate remedies before the presiding officer, including any agency review or reconsideration by the agency director, may seek judicial review of the final decision of the agency director.

R23-25-9. Civil Enforcement.

In addition to any other remedy provided by law or any other rule applicable to the agency, civil enforcement may be pursued as provided under Section 63G-4-501.

R23-25-10. Waivers.

(1) In addition to any other waiver allowed by law or this rule, any procedural matter, including any right to notice or hearing, may be waived by the affected person by signing a written waiver in a form approved by the agency.

(2) The waiver provision of this rule may not be construed to prohibit a finding of default as provided in Subsection R23-25-4(1)(c) or Section 63G-4-209.

R23-25-11. Agency Rights and Remedies.

Agency reserves all rights, remedies and available procedures under the Utah Administrative Procedures Act, Section 63G-4-101, et seq., unless the reservation is in conflict with the provisions of this Rule.

KEY: administrative law, adjudicative proceedings
Date of Enactment or Last Substantive Amendment: April 11, 2007
Notice of Continuation: September 6, 2006
Authorizing, and Implemented or Interpreted Law: 63G-4-102

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: June 28, 2011
Subject: SLCC Reallocation Capital Improvement Funds – Taylorsville Redwood Campus

---

Recommendations

DFCM recommends that the Building Board review the request from the Salt Lake Community College regarding reallocation of capital improvement funds.

Background

The VFD Supply fan replacement project under the DFCM Capital Improvements is a duplicate project. The replacement of these fans is being covered under an ESCO project. Also, the funding amount allocated for the fan replacement project is not sufficient to complete construction. SLCC requests that the funds be transferred to the Legacy Fountain project to cover an additional alternate to be bid.

DGB:kfb

Attachment

DFCM Capital Improvement Reallocation Request

Date: 6/27/2011
Agency: Salt Lake Community College
Requestor: Frank Baker, Project Manager

Allocated From
Project Name: VFD Supply fans in Technology Building
Project No.: 11147660
DFCM PM: Brian Bales
Completion Date: n/a
Project Savings:

Allocated To
Project Name: Legacy Fountain Project phase II
*Project No.: 8068660
ISES No.:
Amount: $100,000.00

Description of Work/Justification:

The VFD Supply fan replacement project under the DFCM Capital Improvements is a duplicate project. The replacement of these fans is being covered under an ESCO project. Also, the funding amount allocated for the fan replacement project is not sufficient to complete construction. SLCC respectifully requests the funds be transfered to the Legacy Fountain project to cover an additional alternate to be bid. Phase II of the fountain project does cover an ADA ramp addition to the south side of the Technology building.

Allocated To
Project Name:
*Project No.:
ISES No.:
Amount:

Description of Work/Justification:

*If applicable

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: July 20, 2011
Subject: SLCC Reallocation Capital Improvement funds – Larry H. Miller Campus

---

Recommendations

DFCM recommends that the Building Board review the request from the Salt Lake Community College regarding reallocation of capital improvement funds.

Background

The original project of an asphalt overlay of SLCC Redwood Campus Lot "U" bid much lower that the Engineers estimate. There is $100k remaining in the construction budget for this project and the SLCC has numerous paving needs on their campus. Next priority on the list of paving needs that fits into this budget is patching/repair and slurry at the LHM Campus.

DGB:kfb

Attachment

DFCM Capital Improvement Reallocation Request

Date: 7/19/2011
Agency: Salt Lake Community College
Requestor: Jon Hansen

Allocated From
Project Name: SLCC Redwood Campus Lot "U" Paving Overlay
Project No.: 11127660
DFCM PM: Brent Lloyd
Completion Date: 8/19/2011
Project Savings: $100k

Allocated To
Project Name: SLCC LHM Campus Paving Improvements
*Project No.: 11127660
ISES No.:
Amount: $100k

Description of Work/Justification:

Due to the present economy, the original project of an asphalt overlay of SLCC Redwood Campus Lot "U" bid much lower that the Engineers Estimate. There is $100k remaining in the construction budget for this project and the SLCC has numerous paving needs throughout their campus'. Next priority on the list of paving needs that fits into this budget is patching/repair and slurry at the LHM Campus. SLCC would like to re-allocated funding to accomplish these needs.

Allocated To
Project Name:
*Project No.:
ISES No.:
Amount:

Description of Work/Justification:

*If applicable

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To	Utah State Building Board
From:	David G. Buxton
Date:	July 19, 2011
Subject:	**Remodel of the U of U Health Center Burn Trauma Intensive Care Unit**

Recommendations

DFCM recommends that the Building Board review the U of U request to remodel of the U of U Health Center-Burn Trauma Intensive Care Unit.

Background

The remodel will be completed in two phases, with phase I work beginning in FY 2012. The work will provide additional Burn Trauma Intensive Care Unit (BTICU) beds, physical therapy space and support space. No new space will be constructed. This is a build-out of shelled space and a remodel of existing space. Funding for this project and O&M costs will be provided by U of U Hospital revenues.

DGB:kfb

THE UNIVERSITY OF UTAH

Office of the Vice President
for Administrative Services

July 14, 2011

Mr. David G. Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110 PO Box 141160
Salt Lake City, UT 84114-1160

Dear Gregg:

RE: Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit

As required by Senate Bill 204, the University of Utah seeks approval from the Utah State Building Board for the major 2 phase remodel of the University of Utah Health Care's Burn Center.

Phase 1, occurring in FY 2012 will remodel and build-out 7 Burn Trauma Intensive Care Unit (BTICU) beds, 6 outpatient clinic Burn beds, and half of the support space. This involves the remodel of 10,900 sq. ft. of existing space. Phase 1 estimated project cost is $5,443,188.

Phase 2, occurring in FY 2013, will remodel and build-out an additional 8 BTICU beds, rehabilitation and physical therapy space, along with the second half of proposed support space; remodeling an additional 8,300 SF of existing space. Phase 2 estimated cost is $4,456,888.

This acclaimed Burn Trauma Center is unique in this market serving Utah, Idaho, Wyoming, Nevada, and Montana. Approximately 35% - 40% of the Burn Center's patients are pediatric. The remodel of this critically important center will enhance patient services while expanding the nuance associated with such a specialized clinical field.

No new space will be constructed; this is a build-out of shelled space and the remodel of existing space. Funding for construction, as well as operations and maintenance (O&M), will be provided by the University of Utah Health Center via clinical revenues. The University will not seek state funds for the remodel, O&M, or capital improvements of this newly remodeled Burn Trauma Center.

The University of Utah respectfully seeks your support of this request and the opportunity to present this project to the Building Board at the August 3, 2011, meeting for approval. Thanks, as always, for your consideration and support.

Sincerely,

Michael G. Perez, Associate Vice President

c: Dan Lundergan and Ken Nye

I:/DFCM.Buxton Remodel of University of Utah Health Center – Burn Trauma Intensive Care Unit.071411

Associate Vice President Facilities Management
1795 East South Campus Dr Rm 222
V. Randall Turpin University Services Building
Salt Lake City, UT 84112-9404
(801) 581-6510
FAX (801) 581-6081

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To Utah State Building Board
From: David G. Buxton
Date: July 19, 2011
Subject: **Expansion of the Red Butte Garden – Rose House Project**

Recommendations

DFCM recommends that the Building Board review the U of U Request to Expand the Red Butte Garden-Rose House.

Background

Since the completion of the Red Butte Garden Amphitheatre it has been determined that there is a need to increase the Rose House component of the project from 750 SF to 4102 SF. This increase is needed for weddings/catering during inclement weather.

DGB:kfb

THE UNIVERSITY OF UTAH

Office of the Vice President
for Administrative Services

July 14, 2011

Mr. David G. Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110 PO Box 141160
Salt Lake City, UT 84114-1160

Dear Gregg:

RE: Expansion of Red Butte Gardens – Rose House Project

The Utah State Building Board approved the construction of the Red Butte Garden Amphitheatre and Rose Garden project on June 28, 2006. This approval was based on the project being fully funded through non-appropriated funds, including future O&M. The project request included a 750 square foot Rose House to be used as a green room for performer's and a bridal preparation room for weddings in the Rose Garden.

Construction of the approved request has now been completed with the exception of the Rose House. Since this project was originally approved, the desired scope of the Rose Cottage component has increased from 750 square feet to 4,102 square feet. The increase is primarily to provide indoor space for weddings and receptions in case inclement weather does not allow them to occur in the outdoor Rose Garden. It will also include a catering kitchen for events. A description of the current project is attached.

Additional donations have been obtained to cover the cost of this project of $1,368,000. O&M costs and future improvement costs for the resulting facility will be covered by Red Butte Garden operating revenues and donations.

Consistent with Building Board authority to approve projects that are funded entirely with non-appropriated funds, the University of Utah requests approval from the Building Board that the project may proceed with the expanded scope.

The University of Utah will be present at the August 3, 2011, meeting to answer questions members of the Board may have.

Sincerely,

Michael G. Perez, Associate Vice President

Attachment: FY 2013 Non-State Funded Capital Development Request

c: Gregory Lee and Ken Nye

I:/DFCM.Buxton.RedButteGarden Rose House Expansion.BB Approval of Rose House.071411

Associate Vice President Facilities Management
1795 East South Campus Dr Rm 222
V. Randall Turpin University Services Building
Salt Lake City, UT 84112-9404
(801) 581-6510
FAX (801) 581-6081

FY 2013
Non-State Funded Capital Development Project Request

Agency/Institution: **The University of Utah**

Project Name: **Red Butte Garden & Arboretum Rose House**

Preliminary Cost Estimate: **$ 1,368,000**

Total Project Space (Gross Square Feet) **4,102**

New Space (Gross Square Feet)	4,102
Remodeled Space (GSF)	0
Space to be Demolished (GSF)	0

Increase in State Funded O&M: $0
O&M and future capital improvement costs associated with the facilities constructed through this project will be funded from Red Butte Garden & Arboretum operating revenues and donations.

New Program Costs: $0

New FTEs Required for O&M: 0
No new employees will be required for operation or maintenance of the Rose House.

New FTEs Required for Programs: 0

Other Sources of Funding:
This project is funded through private donations.

Previous State Funding: $0

Existing Facility:
The Rose House will be used for the concert artists' green room and event preparation room, functions which now take place in the Orangerie.

Existing Space (square feet) Currently Occupied: 5,000 GSF in the Orangerie

Project Description:
The Rose House project will construct a two story, 4,102 square foot facility at the west edge of the Rose Garden, which will function as a green room for concert artists, space for event preparation and a small meeting room. The upper level comprises 3,100 sf of hall, dressing rooms, restrooms and catering kitchen, the lower level is 1,000 sf of storage and mechanical.

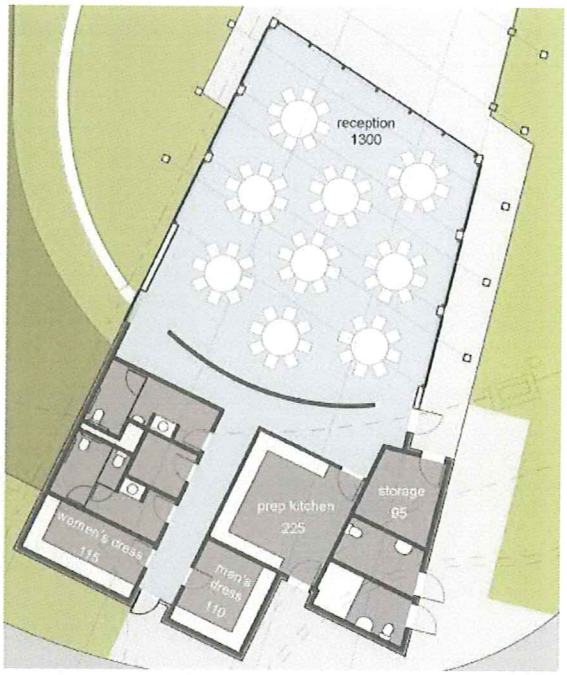
Project Justification:
The Rose House has multiple uses serving various Red Butte Garden programs, including weddings (with the

popularity of weddings in the Rose Garden, an indoor backup facility was needed in case of inclement weather), a reception center for rental events, a green room for performers in the Amphitheatre, an indoor conditioned space for children's camps, and as a small rental facility for meetings.

Planning/Programming:
Planning has been completed for the Rose House.

Site and Infrastructure:
The Rose House will be installed at Red Butte Garden. Design of the Rose Garden reserved a flat area of 6,000 sf for the Rose House.

Photographs and Maps:
See attached images of Rose House conceptual plan.



0' 4' 8' 16'

MAIN FLOOR PLAN

Red Butte Garden
THE UNIVERSITY OF UTAH

RED BUTTE GARDEN - **The Rose House** schematic design OCTOBER 15, 2010

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David Gregg Buxton
Date: June 28, 2011
Subject: SUU Request to Program the New Business Building

Recommendations

DFCM recommends that the Building Board review this request from SUU. SUU is seeking approval to program the new business building.

Background

SUU will be requesting a new business building as their FY 2013 Capital Development request. Programming is required prior to design of the building. The cost will be paid for by donors. The new business building was first presented to the Building Board in the FY 2012 hearings. It was ranked as the 23rd priority.

DGB:kfb: cn

351 West University Blvd.
Cedar City UT 84720
Office (435) 586-7702
Fax (435) 586-5475
benson@suu.edu

MICHAEL T. BENSON
PRESIDENT

June 21, 2011

D. Gregg Buxton, Director
Division of Facilities and Construction Management
4110 State Office Building
Salt Lake City, UT 84114

Dear Director Buxton:

SUU requests approval by the Building Board on the June 29, 2011, agenda to have DFCM select a firm to program a new business building. The programming effort will be funded by Southern Utah University as we have approached a donor and he has agreed to help cover the costs. The new business building is SUU's number one Capital Development request. We have an early conceptual rendering and site location. Please see attached.

With the continued growth in the School of Business, it has become evident that this project must move forward as a priority. The first important aspect of that process would be to begin programming this new facility.

The programming process provides invaluable thought and guidance with faculty involvement to identify needs and deficiencies in the School of Business, and our faculty and staff are very excited to be involved in this exercise.

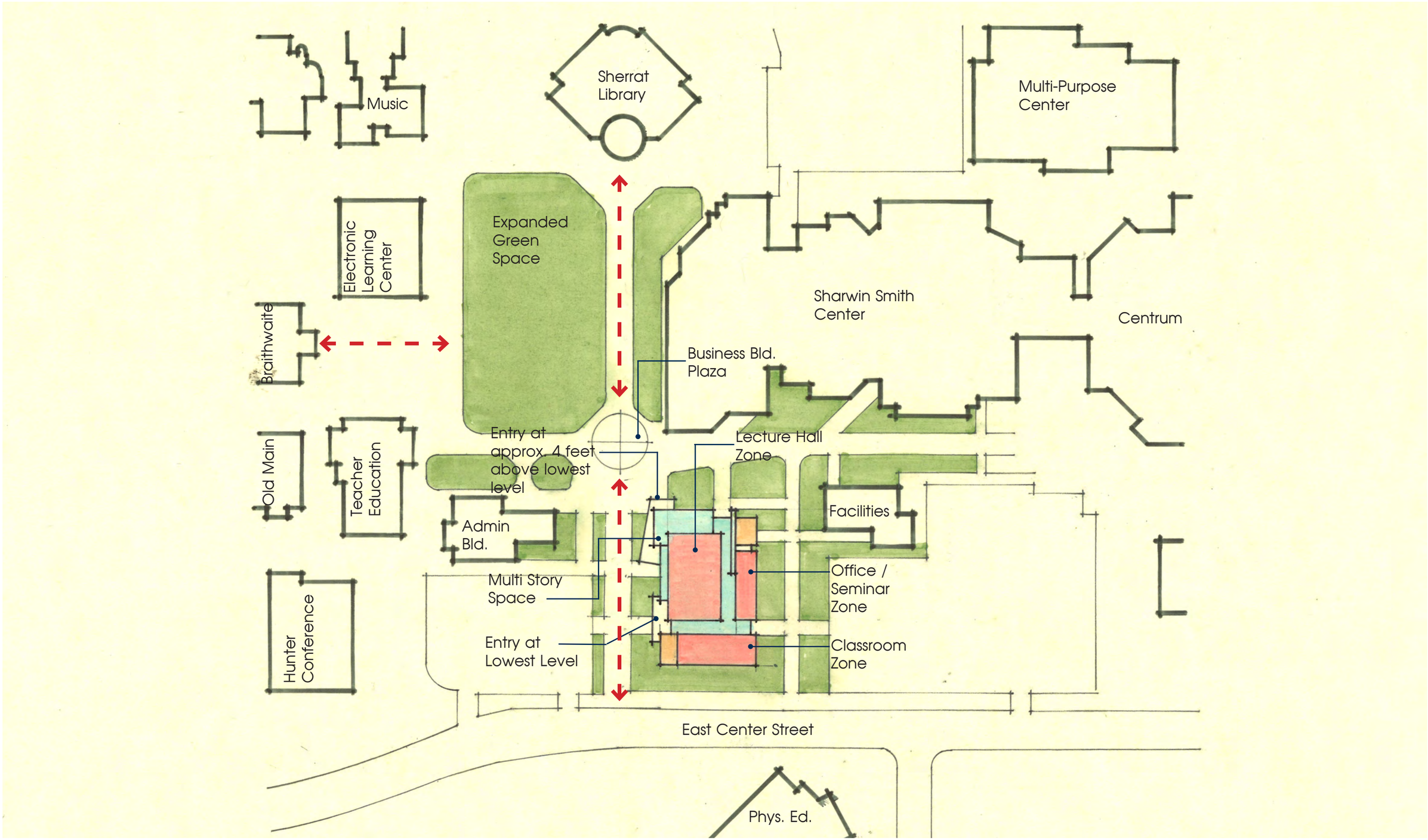
We look forward to this project and the inevitable positive impact it will have on our campus and students.

Thank you for your continued support of Southern Utah University.

Yours sincerely,

Michael T. Benson
President, Southern Utah University

cc: William A. Sederberg, Commissioner/CEO, Board of Regents
David F. Tanner, Associate V.P. for Facilities Management



MHTN ARCHITECTS

Site Plan Diagram
1"=100'

S.U.U. New Business Building

Southern Utah University

03.11.2011

© MHTN Architects, Inc. All rights reserved

MHTN
ARCHITECTS

North East Perspective Rendering
N.T.S.

S.U.U. New Business Building

Southern Utah University

03.11.2011

© MHTN Architects, Inc. All rights reserved

MHTN
ARCHITECTS

South East Perspective Rendering
N.T.S.

S.U.U. New Business Building

Southern Utah University

03.11.2011

© MHTN Architects, Inc. All rights reserved

Wall of Honor

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: July 18, 2011
Subject: **Administrative Report for University of Utah and Utah State University**

Attached for your review and approval are the Administrative Reports for University of Utah and Utah State University.

DGB: cn
Attachments

Office of the Vice President
For Administrative Services

July 15, 2011

Mr. Gregg Buxton, Director
Division of Facilities Construction and Management
State Office Building Room 4110
Salt Lake City, UT 84114

Subject: U of U Administrative Reports for August 3rd Building Board Meeting.

Dear Gregg:

The following is a summary of the administrative reports for the U of U for the period May 14, 2011 - July 15, 2011. Please include this in the packet for the August 3rd Building Board meeting.

Professional Services Agreements (Page 1)
The Professional Services Agreements awarded during this period consist of:
10 Design Agreements, 2 Planning/Study/Other Agreements.

No significant items.

Construction Contracts (Page 2)
The Construction Contracts awarded during this period consist of:
1 New Space Contract, 11 Remodeling Contracts, 4 Site Improvement Contracts.

HCI Floor
This contract was awarded on a sole source basis in order to meet the requirements of Athletics.

Item 13; Project #21156, CNG Slow Fuel Filling Station.
This contract was awarded to NPL Construction Company on a sole source basis as a Questar requirement to install the gas line. NPL has been the sole source contractor for CNG installations for Questar for 2 years.

Report of Project Reserve Fund Activity (Page 3)
Increases:
None.

Decreases:
Project 20029, Fletcher Building – Fume Hood Upgrade
This transfer of $74,018 covers the amount by which the construction bid exceeded the budget. The overrun is the result of unanticipated elements that had to be included in order to achieve the project's purpose such as the replacement of fan units in order to control noise. There were also some unanticipated code requirements and the cost of hazardous material abatement was higher than expected.

Report of Contingency Reserve Fund (Page 4)
Increases:
None.

Decreases:

Associate Vice President Facilities Management
1795 East South Campus Dr, Room 219
V. Randall Turpin University Services Building
Salt Lake City, UT 84112-9404
(801) 581-6510
FAX (801) 581-6081

Project 20253, Develop Secondary Water System for Landscaping Irrigation
This transfer of $12,000 covers the costs associated with unknown conditions with the location of the gas line.

Representatives from the University of Utah will attend the Building Board meeting to address any questions the Board may have.

Sincerely,

Kenneth E. Nye, Director
Facilities Management Business Services

Enclosures

cc: University of Utah Trustees
Mike Perez
Gregory L. Stauffer

Professional Services Agreements

Awarded From May 14, 2011 - July 15, 2011

Item Number	Project Number	Project Name	Firm Name	Project Budget	Contract Amount
	Design				
1	21129	Red Butte Garden Upper Conservation Garden	William T Arterburn Landscape Arch	$ 76,178.00	$ 72,178.00
2	21151	Broadcast Center Parking lot	Cliff Berkey Engineering	$ 725,000.00	$ 22,476.00
3	21157	EMRL - LAB 1124 Fume Hood Install	DLJ Mech	$ 5,000.00	$ 4,500.00
4	21161	Eccles Institute of Human Genetics RO water system	DLJ Mech	$ 300,000.00	$ 28,426.00
5	21173	OSH - Digital Lab Remodel room 174	HHY Associates	$ 235,136.00	$ 13,820.00
6	21176	HTW Plant Tunnel Cleaning	Wilson Consulting Services	$ 120,000.00	$ 5,738.00
7	21186	Moran Eye Center Level 2 build out	FFKR Architects	$ 1,200,000.00	$ 52,500.00
8	21187	Life Sci Bldg Classroom Remodel	DLJ Mechanical Engineers	$ 58,055.00	$ 58,055.00
9	50158	Provide HVAC for cooling bridge to PCMC	Advanced Concept Eng	$ 6,800.00	$ 6,800.00
10	50159	Expand Clinic 1A , Bldg 525 - 1	HHY Associates	$ 240,000.00	$ 18,101.00
	Planning/Study/ Other				
11	21167	UIT Metro - Optical Network	Mid State Consultant	$ 40,000.00	$ 36,478.00
12	21169	UMFA Humidity Investigation and remedy	Professional Service Industries	$ 2,400.00	$ 2,400.00

Construction Contracts

Awarded From May 14, 2011 - July 15, 2011

Item Number	Project Number	Project Name	Firm Name	Design Firm	Project Budget	Contract Amount
Construction - New Space						
1	20086	HCI 3rd Floor Grossing Room	Stirling Construction		$ 102,000,000.00	$ 16,383.00
Construction - Remodeling						
2	21045	William Browning Bldg lab rm 807	Avalon Construction Inc		$ 79,092.00	$ 33,239.00
3	21144	Biology Building Remodel rooms 225 &226	Avalon Construction Inc		$ 180,011.00	$ 66,798.00
4	21174	Stadium 4th Floor Exterior Seating conversion	Fire Engineering Co		$ 16,001.70	$ 14,547.00
5	*20096*	ADA Access Ramp BSB 489	Archer Construction		$ 153,857.00	$ 30,243.00
6	*21088*	Student Union Mechanical phase 3	Mechanical Service and Systems Inc		$ 1,313,970.00	$ 979,418.00
7	*21098*	Williams Building Dining area replace chilled water coil	Mechanical Service and Systems Inc		$ 105,337.00	$ 89,475.00
8	*21123*	Browning Building South East Entrance	Skyview Glass LLC		$ 29,800.00	$ 13,491.00
9	*20242*	Life Sci Bldg Heating Water Pipe Replacement	KOH Mechanical Contractors		$ 562,325.00	$ 207,980.00
10	21088	Union Mech Phase 3 - Asbestos Abatement	Thermal West		$ 1,313,970.00	$ 68,800.00
11	21157	EMRL - LAB 1124 Fume Hood Install	Mechanical Service and Systems Inc		$ 65,000.00	$ 51,545.00
12	21175	Huntsman Center Basketball floor replacement	Mountain Heights Hardwood Floor		$ 190,000.00	$ 177,415.00
Construction - Site Improvement						
13	21156	CNG Slow Fuel Filling Station	NPL Construction Company		$ 500,000.00	$ 487,455.00
14	*20227*	Student Appartment Medical Towers exterior concrete	Gerber Construction		$ 669,353.00	$ 504,655.00
15	20238	Fort Douglas Building 601 remodel	Terrafirma Landscaping Inc		$ 1,187,000.00	$ 13,178.50
16	21148	University student apartments 2011 roofing Projects	Utah Tile and roofing		$ 250,000.00	$ 215,803.00

University Of Utah
Report Of Project Reserve Fund Activity
For the Period of May 14, 2011 to July 15, 2011

PROJECT NUMBER	PROJECT TITLE	TRANSFER AMOUNT	DESCRIPTION FOR PROJECT RESERVE TRANSFER	% OF CONSTR. BUDGET
	BEGINNING BALANCE	1,095,889.53		
	DECREASES TO PROJECT RESERVE FUND:			
20029	Fletcher Building - Fume Hood Upgrade	(74,018.00)	To award construction contract that bid over budget	19.0%
	CURRENT BALANCE OF PROJECT RESERVE:	**1,021,871.53**		

University Of Utah
Report Of Contingency Reserve Fund Activity
For the Period of May 14, 2011 to July 15, 2011

PROJ. NO.	DESCRIPTION	CURRENT TRANSFERS	TOTAL TRANSFERS FROM CONTINGENCY	% OF CONSTR. BUDGET	PROJECT STATUS
	BEGINNING BALANCE	1,636,050.76			
	INCREASES TO CONTINGENCY RESERVE FUND				
	DECREASES TO CONTINGENCY RESERVE FUND				
	NEW CONSTRUCTION				
	REMODELING				
20253	Develop Secondary Water System for Landscape Irrigation	(12,000.00)	(25,636.99)	3.14%	Construction
	ENDING BALANCE 01-00376-7000-05107	1,624,050.76			

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

15 July 2011

D. Gregg Buxton, Director
Division of Facilities Construction
and Management
State Office Building Room 4110
PO Box 141160
Salt Lake City, UT 84114-1284

Dear Gregg:

SUBJECT: USU Administrative Reports for the August 2011 Building Board Meeting

The following is a summary of the administrative reports for USU for the period 05/13/11 to 07/15/11:

Professional Contracts, 7 contracts issued (Page 1)
Comments are provided on the report.

Construction Contracts, 21 contracts issued (Pages 2-3)
Items 2 and 8, Geology to Maeser Steam Replacement – An amount of $51,087 is needed from the Project Reserve Fund to award two contracts to A.H. Palmer & Sons for this project.
Additional comments are provided on the report.

Report of Contingency Reserve Fund (Page 4)
The contingency amounts for the FY12 delegated capital improvement projects have been added to the Contingency Reserve Fund. The list includes 15 new projects. The combined construction budgets for these 15 projects total $2,741,117. An amount of $137,055 has been added to the Contingency Reserve Fund. This amount represents 5.00% of the construction budgets for the FY12 projects.

Report of Project Reserve Fund Activity (Page 5)
As referenced above, the Geology to Maeser Steam Replacement project required funding from the Project Reserve Fund in order to award the construction contracts. A total of $51,087 was needed.

Current Delegated Projects List (Pages 6-7)
Of USU's 58 current projects, 9 are Substantially Complete, 28 in Construction, 9 in the Design/Study phase, and 12 Pending

Representatives from Utah State University will attend the Building Board meeting to address any questions the Board may have.

Sincerely,

David T. Cowley
Vice President for
Business and Finance

DTC/bg
c: Gregory L. Stauffer

1445 Old Main Hill Logan, UT 84322-1445 Ph: (435) 797-1146 Fax: (435) 797-0710 www.usu.edu/vpbus

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

Professional Contracts
Awarded From 05/13/11 to 07/15/11

	Contract Name	Firm Name	A/E Budget	Fee Amount	Comments
1	Tremonton Campus - Classroom Remodel	Architectural Nexus	$33,250.00	$33,250.00	
2	Geology to Maeser Steam Replacement	Van Boerum & Frank Associates	$20,383.00	$25,100.00	Balance from other budget line item
3	Vet Science Animal Cadaver Lab Remodel	Method Studio	$24,000.00	$24,000.00	
4	South Farm Sewer Line	Cache Landmark Engineering	$6,457.00	$5,240.00	
	MISCELLANEOUS CONTRACTS				
5	Chilled Water Thermal Storage	E Cube	$50,000.00	$15,000.00	Commissioning
6	Chilled Water Thermal Storage	JUB Engineers	$50,000.00	$10,000.00	Inspections
7	Tremonton Campus - Classroom Remodel	Ivie Code Group	$3,450.00	$3,450.00	Inspections

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

Construction Contracts
Awarded From 05/13/11 to 07/15/11

	Project	Firm Name	Design Firm	Const Budget	Contract Amt	Comments
1	Tremonton Campus - Classroom Remodel	Bailey Construction	Architectural Nexus	$391,112.00	$391,112.00	
2	Geology to Maeser Steam Replacement	A.H. Palmer and Sons	Van Boerum & Frank Associates	$254,783.00	$292,162.00	Need $51,087 from Project Reserve Fund to award this contract + number 8 below
3	Tennis Courts Lighting	Tec Electric	USU Facilities Planning and Design	$232,045.00	$232,045.00	
4	Classroom/Auditorium Upgrades FY12	Raymond Construction	USU Facilities Planning and Design	$264,317.00	$105,066.75	Old Main 115/225 carpet and seating
5	Classroom Upgrades FY11	Raymond Construction	USU Facilities Planning and Design	$260,870.00	$89,563.25	Old Main 121/131 carpet and seating
6	Medium Voltage Upgrade FY11	Cache Valley Electric	USU Facilities Planning and Design	$442,478.00	$65,288.00	High Voltage Feeders to East Campus
7	Miscellaneous Critical Improvements FY10	Tec Electric	USU Facilities Planning and Design	$357,143.00	$34,496.00	Upgrade electrical service to North Campus
8	Geology to Maeser Steam Replacement	A.H. Palmer and Sons	Van Boerum & Frank Associates	$254,783.00	$13,708.00	Tunnel Demolition
9	Classroom/Auditorium Upgrades FY12	USU Facilities (In-house construction)	USU Facilities Planning and Design	$264,317.00	$15,400.45	Industrial Science 113 A/V upgrade
10	Health/Life Safety/Code Asbestos FY12	USU Facilities (In-house construction)	USU Facilities Planning and Design	$132,743.00	$5,305.56	Eye wash stations

MISCELLANEOUS CONTRACTS

11	Building Commissioning FY12	USU Facilities (In-house construction)	$180,180.00	$66,294.12	Science/Technology Library
12	Medium Voltage Upgrade FY11	Siemens Energy	$442,478.00	$54,450.00	Equipment only
13	Health/Life Safety/Code Asbestos FY12	Environmental Abatement	$132,743.00	$15,150.00	Asbestos abatement Ray B West
14	Sign System FY11	Free Spirit Concepts	$45,045.00	$12,210.00	Exterior Signage
15	Health/Life Safety/Code Asbestos FY12	Eagle Environmental	$132,743.00	$11,489.00	Asbestos abatement Engineering basement
16	Medium Voltage Upgrade FY11	Codale Electric Supply	$442,478.00	$11,371.77	Equipment only
17	Sign System FY11	Flint Trading	$45,045.00	$11,299.68	Exterior Signage
18	Health/Life Safety/Code Asbestos FY12	Eagle Environmental	$132,743.00	$10,378.00	Asbestos abatement in steam tunnels
19	Tremonton Campus - Classroom Remodel	Environmental Abatement	$1,500.00	$1,200.00	Asbestos abatement
20	Tremonton Campus - Classroom Remodel	Dixon Information	$1,500.00	$600.00	Asbestos sampling
21	Health/Life Safety/Code Asbestos FY12	Environmental Abatement	$132,743.00	$630.00	Asbestos abatement Business building

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

Report of Contingency Reserve Fund
From 05/13/11 to 07/15/11

Project Title	Current Transfers	Total Transfers To (From) Contingency	% to Construction Budget	Project Status	% Completed (Paid)
BEGINNING BALANCE	**$532,847.96**				
INCREASES TO CONTINGENCY RESERVE FUND					
BNR Fire Protection Phase II	26,757.00		5.00%		
Classroom/Auditorium Upgrades FY12	13,216.00		5.00%		
Geology to Maeser Steam Replacement	12,739.00		5.00%		
Chilled Water - Edith Bowen/CPD	12,478.00		5.00%		
Miscellaneous Critical Improvements FY12	12,387.00		5.00%		
Concrete Replacement FY12	11,222.00		5.00%		
Medium Voltage Upgrades FY12	11,062.00		5.00%		
Building Commissioning FY12	9,009.00		5.00%		
Health/Life Safety/Code/Asbestos FY12	6,637.00		5.00%		
Chiller Controls Upgrades FY12	4,762.00		5.00%		
Steam Line Insulation FY12	4,762.00		5.00%		
1200 East (Aggie Village) Landscape	4,292.00		5.00%		
South Farm Sewer Line	3,228.00		5.00%		
Campus Wide Bike Racks FY12	2,252.00		5.00%		
Sign System FY12	2,252.00		5.00%		
DECREASES TO CONTINGENCY RESERVE FUND					
Fire Alarm Upgrades FY08	(4,648.00)	(4,648.00)	1.81%	Construction	
Geology to Maeser Steam Replacement	(3,644.64)	(3,644.64)	1.43%	Construction	
Campus Wide Medium Voltage Upgrade FY10	(1,050.00)	(11,006.73)	1.84%	Construction	
Campus Wide Bike Racks FY11	(931.18)	(931.18)	2.07%	Construction	
CEP Chillers	(234.30)	(103,144.59)	8.19%	Construction	
Health, Life Safety & Code Compliance Projects FY09	(97.00)	(1,462.19)	0.80%	Substantial completion	
ENDING BALANCE	**$659,297.84**				

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

Report of Project Reserve Fund Activity
From 05/13/11 to 07/15/11

Project Title	Transfer Amount	Description	% of Construction Budget
BEGINNING BALANCE	**$260,788.54**		
INCREASES TO PROJECT RESERVE FUND			
None			
DECREASES TO PROJECT RESERVE FUND			
Geology to Maeser Steam Replacement	(51,087.00)	Amount needed to award contracts	20.05%
ENDING BALANCE	**$209,701.54**		

UtahState University
VICE PRESIDENT FOR BUSINESS AND FINANCE

Current Delegated Projects List
07/15/11

Project Number	Project Name	Phase	Project Budget
CAPITAL DEVELOPMENT/IMPROVEMENT			
A16873	Fire Alarm Upgrades FY08	Construction	286,699
A16881	CEP Chillers	Construction	1,541,035
A18972	Planning & Design Fund FY09	Design/Study	100,000
A18973	Health, Life Safety & Code Compliance Projects FY09	Substantial Completion	194,189
A18985	Miscellaneous Critical Improvements FY09	Construction	206,800
A20557	Campus-wide Medium Voltage Upgrade FY10	Construction	625,063
A20794	Ray B. West Window Replacement	Substantial Completion	770,724
A20856	Miscellaneous Critical Improvements FY10	Construction	396,247
A20857	Planning & Design Fund FY10	Design/Study	100,000
A20858	Health, Life Safety & Code Compliance Projects FY10	Construction	107,612
A20859	Classroom Upgrades FY10	Construction	298,903
A20860	HPER Office/Classroom Upgrade	Construction	209,057
A20861	Fine Arts Complex Safety Repairs	Construction	431,836
A20864	Business MCC and E-Panel	Construction	100,000
A21088	Utah Botanical Center Wetland Lab ARRA Improvements	Substantial Completion	513,358
A20593	Utah Botanical Center Classroom Building	Substantial Completion	2,860,656
A22986	Merlin Olsen Monument	Substantial Completion	250,000
A22907	Planning and Design Fund FY11	Design/Study	75,000
A22908	Health, Life Safety & Code Compliance Projects FY11	Construction	100,000
A22909	Classroom Upgrades FY11	Construction	407,151
A22906	Family Life Window Replacement	Substantial Completion	677,031
A22910	Fire Protection (Various Buildings) FY11	Construction	573,795
A22911	Sign System FY11	Construction	47,747
A22912	NE Steam Line Phase IV FY11	Substantial Completion	689,671
A22913	Theater Stage Rigging	Substantial Completion	894,238
A22914	Medium Voltage Upgrade FY11	Construction	479,126
A22915	Campus Wide Bike Racks FY11	Construction	48,678
A22917	Miscellaneous Critical Improvements FY11	Construction	153,315

A23644	HSRC 2nd Floor Remodel	Construction	468,951
A23857	Spectrum Volleyball Locker Room Remodel	Design only	10,000
A24159	Chilled Water Thermal Storage	Construction	2,815,654
A24112	Laub Indoor Turf Replacement	Substantial Completion	251,555
A23999	CEU Life Safety/Signage	Design	333,424
A24472	Innovation Campus Demolition/Land Cleanup	Construction	336,139
A24756	Sant Engineering Clean Room Remodel	Design	400,000
A24755	Rich/Davis Hall Renovation	Construction	909,050
A24870	1200 East (Aggie Village) Landscape	Pending	95,708
A24860	BNR Fire Protection Phase II	Pending	573,243
A24858	Building Commissioning FY12	Commissioning	190,991
A24863	Campus Wide Bike Racks FY12	Pending	47,748
A24861	Chilled Water - Edith Bowen/CPD	Pending	287,522
A24868	Chiller Controls Upgrades FY12	Construction	95,238
A24857	Classroom/Auditorium Upgrades FY12	Construction	386,784
A24869	Concrete Replacement FY12	Pending	238,778
A24873	Geology to Maeser Steam Replacement	Construction	391,993
A24856	Health/Life Safety/Code/Asbestos FY12	Construction	143,363
A24872	Medium Voltage Upgrades FY12	Pending	238,938
A24859	Miscellaneous Critical Improvements FY12	Pending	262,613
A24862	NFS HVAC Design	Pending	200,000
A24855	Planning and Design Fund FY12	Pending	102,903
A24866	Quad Area Utility Upgrade	Pending	150,000
A24865	Sign System FY12	Pending	47,748
A24864	South Farm Sewer Line	Design	71,772
A24867	Steam Line Insulation FY12	Pending	95,238
A25065	Tremonton Campus - Classroom Remodel (NEW PROJECT)	Construction	492,222
A24936	Vet Science Animal Cadaver Lab Remodel (NEW PROJECT)	Design	335,900
A25032	Tennis Courts Lighting (NEW PROJECT)	Construction	252,000
PAVING (STATEWIDE)			
A24871	Paving (Student Living Center Parking Lot)	Construction	340,562
TOTAL (58)			$23,703,968

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To: Utah State Building Board
From: David G. Buxton
Date: August 3, 2011
Subject: **Administrative Reports for DFCM**

The following is a summary of the administrative reports for DFCM.

Lease Report (Pages 1 - 5)
No significant items

Architect/Engineering Agreements Awarded, 71 Agreements Issued (Pages 6 - 13)
No significant items

Construction Contracts Awarded, 48 Contracts Issued (Pages 14 - 18)
Item #10, CEU San Juan Campus Admin Bldg. Replacement
The amount of the award over budget was made up with CEU funds

Item #12, WSU Davis Campus Professional Classroom Bldg. and Central Plant
These are CM/GC agreements; the balance of the construction costs will be added by future change orders.

Item #20, CUCF Prison Perimeter Security System Upgrade
Item #38, Snow College South Campus Fire Sprinkling/HVAC Upgrades
Project Reserve funds were used to award this construction contract

Report of Contingency Reserve Fund (Pages 19 - 20)
Increases
Increase is the result of a decrease change order.

Decreases, New Construction
USU Agriculture Building
This transfer of $254,232 covers change order #10 for numerous omissions to coordinate building controls with commissioning agent, BMS portion of smoke mgt controls, millwork revisions to comply with atrium requirements, relocate steam relief vents, and an unknown to replace existing hydrant & valve.

SLCC SCC Center for New Media Building
This transfer of $228,636 covers State's share of change orders #15, 20, 22 – 24. These change orders consist of an unknown for additional staffing provisions required to complete the expanded scope, increased complexity and additional number of bid packages. Other items include; scope change to Annex Bldg. exterior site changes, CTE Bldg. increase wind MPH rating from 60 to 90, CTE Bldg. concrete wall changes related to the covering of specified exposed concrete walls, and unknowns for Annex Bldg. storm drain and gas line revisions,

Decreases, New Construction Continued
SLCC SCC Center for New Media Building Continued
change in window manufactures as the specified manufacture was not able to match the exiting window details, CTE Bldg. structural steel revisions relating to window details and the clear story,

UVU Health Science Building Addition
This transfer of $210,098 covers change orders #9 and #10, which consist of scope changes for additional structural steel at the top of the elevator shaft, roof warranty increased to 90 MPH, coordination with numerous electrical submittals required small modifications, additional aluminum flashing was added to exterior windows as a transition to the brick, and the modification of four spaces, two are being outfitted as classrooms, one made into a seminar space, an omission for deficiencies in the laboratory exhaust system,

University of Utah USTAR Neuroscience Research Center
This transfer of $142,993 covers the State's share of change orders #29, 30 and 31. These change orders consist of scope changes to relocate Edstrom equipment for the vivarium to accommodate RO-UPW equipment, omissions to add compressed air equipment, tubing & blow open door hardware for smoke evacuation system, additions to and modifications of window shades, resolve sprinkler/light fixture conflict, unknown to add over excavation & structural fill for retaining wall footing, an error to add plaster over CMU for smooth cleanable surface, and credits for revision to method for achieving fire rating in various rooms, credit for the elimination of power supplies to door hardware, and credit for access bollards and actuators.

Decreases, Remodeling
UVU Gunther Trades Bldg. 5th level HVAC improvements
This transfer of $49,464 covers change orders #3 and #4 for unknowns to modify the existing opening in the concrete deck for the new rooftop unit, drawings for locked room had to be resized and redirected, omission to correct the duct and coil sizes for air handler #2, heat trace cable was left out of the original scope, and engineer missed a branch duct.

Dixie Heating Plant High Voltage Upgrade
This transfer of $46,210 covers change orders #3 – 6 for unknowns to relocate existing fire hydrant, new concrete box on the top of the tunnel, provide a re-inforcing for the concrete ductbank where it crosses the new tunnel serving the Centennial Commons project, and an item

to connect to the capacitor bank for St. George power which will provide power factor connection, an omission to modify the landscaping around the switch gear by the gym.

Report of Project Reserve Fund Activity (Page 21)
Increases
The increases reflect savings on projects that were transferred to Project Reserve per statute.

Decreases
UVU Health Science Building Addition transfer is to return funds for State's share of the rooftop greenhouse which was in original scope, however not held from previous transfer. The balance of the decreases are to award construction contracts that bid over budget.

DGB:DDW:cn

Attachment

DFCM

Division of Facilities Construction and Management
4110 State Office Building, Salt Lake City, UT 84114
Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT
From 5/9/2011to 7/14/2011

No	Agency/Location	Services	Space Type	Lease Term	Square Feet Old	Square Feet New	Cost/Sq. Ft. Old	Cost/Sq. Ft. New	Comment

NEW

1.	Agriculture, ADC West Jordan	Full	Hangar	M to M		976		$ 2.93	New location for program needs.
2.	Health, Health Care Financing, Cedar City	Full	Office	5 Years		121		$10.25	New location for program needs.
3.	Human Services Administration 33 North 100 West St. George	Full	Office	10 Yrs.	12,696	7,400	$20.55	$15.29	Moved to new location for program needs – decrease in square footage and rent.
4.	National Guard, Armory 700 North between 800 East and 1200 East Logan	Full	Office	1 Year		2,275		$11.00	Temporary space during remodel of Armory.
5.	Technology Services White Pine Peak Millard County	Partial	Building and Tower	19 Years		10,000		$ 0.00	Renewal, zero-cost lease.
6.	Workforce Services Hyrum	Full	Office	4 Yrs. 9 Mos.		100		$ 0.00	New location, zero-cost lease.

DFCM

Division of Facilities Construction and Management
4110 State Office Building, Salt Lake City, UT 84114
Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT
From 5/9/2011to 7/14/2011

No	Agency/Location	Services	Space Type	Lease Term	Square Feet Old	Square Feet New	Cost/Sq. Ft. Old	Cost/Sq. Ft. New	Comment
7.	Human Services, Child and Family Services St. George	Full	Office	5 Yrs.	15,068	13,534	$20.55	$13.50	Moved to new location, decrease in rent and square footage.
8.	Workforce Services Garden City	Full	Office	3 Yrs. 9 Mos.		220		$ 0.00	New location, zero-cost lease.
9.	Workforce Services Logan	Full	Office	4 Yrs. 9 Mos.		190		$ 0.00	New location, zero-cost lease.
10.	Workforce Services Sandy	Full	Office	5 Yrs.		39		$ 7.40	New location for program needs.
11.	Workforce Services Salt Lake City	Full	Office	2 Yrs.		80		$ 0.00	New location, zero-cost lease.

AMENDMENTS

1.	Administrative Services Archives West Valley	Net	Storage/Other	8 Mos.	43,200	43,200	$ 5.51	$ 5.55	Renewal at market, temporary location prior to permanent move.
2.	Agriculture, ADC Salt Lake City	Full	Hangar	M to M	1,175	1,175	$ 3.24	$ 3.24	Moved to new location.

DFCM

Division of Facilities Construction and Management
4110 State Office Building, Salt Lake City, UT 84114
Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT
From 5/9/2011to 7/14/2011

No	Agency/Location	Services	Space Type	Lease Term	Square Feet Old	Square Feet New	Cost/Sq. Ft. Old	Cost/Sq. Ft. New	Comment
3.	Attorney General Administration, Murray	Full	Office	5 Yrs.	15,864	24,360	$14.75	$12.00	Renewal, decrease in rent, increase in square footage for program needs.
4.	Criminal & Juvenile Justice, Crime Victim Reparations	Full	Office	32 Mos.	6,722	7,974	$15.12	$15.12	Renewal, no change in rent, increase in square footage for program needs.
5.	Education, Rehabilitation Tooele	Full	Office	16 Mos.	1,406	1,406	$22.73	$22.73	Renewal, no change in rent, temporary location prior to permanent move.
6.	Education, Rehabilitation Vernal	Full	Office	1 Yr.	900	1,398	$ 8.50	$ 8.50	Renewal, no change in rent, increase in square footage for program needs.
7.	Health, Child Care Licensing, Logan	Full	Office	5 Yrs.	4,139	130	$17.43	$17.50	Renewal at market, decrease in square footage.
8.	Human Services Child and Family Services, Ballard	Full	Office	54 Mos.	5,000	5,000	$18.47	$18.50	Renewal, Tenant Improvements at Landlord's expense.
9.	Human Services, Child and Family Services Heber	Full	Office	Same	4,396	4,396	$19.25	$19.89	Lump sum of $3,000 for Tenant Improvements only.

DFCM

Division of Facilities Construction and Management
4110 State Office Building, Salt Lake City, UT 84114
Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT
From 5/9/2011to 7/14/2011

No	Agency/Location	Services	Space Type	Lease Term	Square Feet Old	Square Feet New	Cost/Sq. Ft. Old	Cost/Sq. Ft. New	Comment
10.	Human Services Administration, Logan	Full	Office	5 Yrs.	21,932	18,153	$17.43	$16.00	Combined three leases into one. Renewal, decrease in rent and square footage, Tenant Improvements at Landlord expense.
11.	Human Services Juvenile Justice Services Orem	Net	Office	Same	3,236	3,236	$11.45	$12.21	Lump sum of $10,000 for Tenant Improvements only.
12.	Human Services Juvenile Justice Services 51 and 61 W 3900 S Salt Lake City	Net	Office/Other	Same	Same		Same		Lump sum of $18,000 for Tenant Improvements only.
13.	Human Services Child & Family Services West Valley	Full	Office	Same	Same		Same		Lump sum of $21,780.62 for Tenant Improvements only.
14.	National Guard Recruitment, Orem	Net	Office	3 Yrs.	1,334	1,127	$25.60	$27.98	Renewal, relocation of premises. Tenant Improvements at Landlord's expense.
15.	Natural Resources Oil, Gas and Mining Roosevelt	Full	Office	10 Mos.	896	896	$15.81	$15.81	Renewal, no change in rent.

DFCM

Division of Facilities Construction and Management
4110 State Office Building, Salt Lake City, UT 84114
Telephone (801) 538-3018 FAX (801) 538-3267

LEASE REPORT
From 5/9/2011to 7/14/2011

No	Agency/Location	Services	Space Type	Lease Term	Square Feet Old	Square Feet New	Cost/Sq. Ft. Old	Cost/Sq. Ft. New	Comment
16.	Public Safety Driver License Cedar City	Full	Office	18 Mos.	7,980	7,980	$18.72	$19.28	Renewal at market.
17.	Tax Commission Motor Vehicles Richfield	Full	Office	5 Yrs.	1,312	1,312	$15.05	$15.05	Renewal, no change in rent.
18.	Workforce Services Woods Cross	Full	Office	2 Yrs.	10,994	8,000	$21.30	$21.30	Renewal, no change in rent, decrease in square footage.

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Design					
1	Juvenile Justice Services	Slate Canyon Youth Center Security Upgrade	Spectrum Engineers Inc	Design	$16,842	$16,800
2	Workforce Services	Dws Metro Rtu Replacement	Whw Engineering Inc	Design	$18,742	$18,975
3	Salt Lake Comm College	Slcc Redwood Rd Campus Parking Lot U Paving Overlay	King Engineering Inc	Design	$16,800	$11,100
4	Utah Valley University	Uvu Gunther Trades Bldg Concrete Replacement	Reaveley Engineers & Associate	Design	$27,200	$30,600
5	Utah Valley University	Uvu Parking Lot Z Improvments	King Engineering Inc	Design	$6,580	$5,800
6	Weber State University	Wsu Concrete Sidewalks Replacement	Prior & Associates	Design	$13,878	$13,800
7	Board Of Education	Boe Window Replacement Phase Ii	Ga Architects	Design	$8,096	$8,349
8	Utah Valley University	Uvu Trades Bldg. Elevator Improvements	Jsa Architects, Llc	Design	$10,160	$12,800
9	Weber State University	Wsu Auxillary Boiler Additions	Whw Engineering Inc	Design	$32,000	$32,000
10	Salt Lake Comm College	Salt Lake Community College - South City Campus window Sill Repairs/replacement - Design	Cooper Roberts Simonsen Architects	Design	$18,700	$18,150
11	Dfcm - Managed Buildings	Division Of Facilities Construction & Management ogden Regional Center - Parking Structures repairs And Improvements - Design	Arw Engineers	Design	$24,786	$17,500

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Design					
12	Southern Utah University	Suu Medium Voltage Switch Gear Upgrade	Spectrum Engineers Inc	Design	$7,689	$7,689
13	Workforce Services	Dws Midvale Restroom And Break Room Remodel	Design Interface, Llc	Design	$4,393	$5,000
14	Courts	Matheson Courts Boiler Burner Unit Replacement	Whw Engineering Inc	Design	$6,863	$6,800
15	Weber State University	Wsu Replace Exterior Steel Handrails	Prior & Associates	Design	$11,200	$11,500
16	Utah Valley University	Uvu Trades Bldg Transformer	Van Boerum & Frank Assoc Inc	Design	$6,785	$6,785
17	Utah Valley University	Uvu Campus Wide Window Improvements	Axis Architects	Design	$23,629	$24,750
18	Agriculture	Department Of Agriculture And Food chiller, Cooling Tower, And Mechanical Upgrades design	Whw Engineering Inc	Design	$10,791	$11,200
19	Corrections - Cucf	Department Of Corrections - Cucf acorn Housing Facility vacuum Toilet System Design	Whw Engineering Inc	Design	$23,731	$24,000
20	Dfcm - Managed Buildings	Dfcm freeport Center - Archives Remodel	Wpa Architecture	Design	$465,534	$82,500
21	Capitol Preservation	Cpb State Office Bldg East Staircase Improvements	Axis Architects	Design	$25,000	$22,680

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Design					
	Bd					
22	Salt Lake Comm College	Slcc Rrc Tech Bldg Stairway Replacement	Hart Fisher Smith & Associates	Design	$6,737	$6,947
23	Courts	Cedar City Courthouse Security, Clerical Work And Remodel	Mesa Consulting Group Inc	Design	$13,436	$13,436
24	Dnr - Parks & Recreation	Yuba Painted Rocks Campground Improvments	Johansen & Tuttle Engineering	Design	$23,629	$14,979
25	Dfcm - Managed Buildings	Governor's Mansion Master Plan	Mjsa Architecture Pc	Design	$24,000	$24,100
26	Corrections - Draper	Draper Prison South Point Electrical Transformers Replacement	Envision Engineering	Design	$8,524	$9,286
27	Weber State University	Wsu Steam Tunnel Piping Repairs	Whw Engineering Inc	Design	$26,400	$26,400
28	Workforce Services	Dws Brigham City Ofc Remodel And Ada Upgrade	Pasker Gould Ames & Weaver	Design	$9,500	$9,250
29	Dnr - Wildlife Resources	Lee Kay Center Shooting Range	Mcneil Engineering Inc	Design	$14,960	$8,700
30	Weber State University	Wsu North East Campus Fire Line And Fire Hydrant	Spectrum Engineers Inc	Design	$11,924	$11,250
31	Capitol	Cpb House & Senate Door Improvements	Mjsa Architecture Pc	Design	$10,000	$8,750

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Design					AiM
	Preservation Bd					
32	National Guard	Utah National Guard - Camp Williams the Army School System (tass) Complex phase 2 - Design	Architectural Nexus	Design	$1,375,000	$1,371,842
33	Courts	Layton Court Replace Roof Top Hvac Unit Air Balance Entire System	Whw Engineering Inc	Design	$10,105	$10,100
34	Dept Of Technology Serv	Dts Replace Generatro Paralling Switch Gear	Envision Engineering	Design	$19,250	$21,000
35	Utah Valley University	Uvu Exterior Walkway Lighting Improvements	Van Boerum & Frank Assoc Inc	Design	$13,600	$13,600
36	Dixie St College Of Utah	Dixie College North Plaza 1000 East Parking Lot	Alpha Engineering Company	Design	$5,639	$5,613
37	Ogden/weber Atc	O/watc Restrooms Ada Upgrades	Bertoldi Architects	Design	$11,200	$22,375
38	Utah Valley University	Uvu Aviation Facility Provo Airport Paving Improvements	King Engineering Inc	Design	$10,000	$9,425
39	Southern Utah University	Suu Elevator Reconstruction For Randall Jones And Elc Bldgs.	Mesa Consulting Group Inc	Design	$16,800	$16,800
40	State Hospital	Hospital New Equipment Shed And Heninger Sprinkler	Archiplex Group Llc	Design	$12,187	$14,108

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Design					AiM
		Upgrade				
41	Southern Utah University	Suu Valley Farm New Restroom Bldg Design	Sargent Design Group	Design	$11,825	$11,825
42	Utah Valley University	Uvu Replace Lc Switchgear	Van Boerum & Frank Assoc Inc	Design	$6,785	$6,785
43	Snow College	Snow College Washburn Door Replacement/admin Stuco Repairs	Campbell & Associates	Design	$9,211	$9,211
44	Southern Utah University	Suu Various Parking Lot And Concrete Repairs	Bowen Collins & Associates Inc.	Design	$12,706	$12,700
45	Utah Valley University	Uvu Campus Wide Asphalt Paving Repairs	King Engineering Inc	Design	$37,200	$27,400
46	Dfcm - Managed Buildings	Provo Regional Center Ors Remodel	Archiplex Group Llc	Design	$5,050	$5,781
47	Board Of Regents	Ucat New Admin Bldg.	Archiplex Group Llc	Design	$90,372	$90,373
48	Fairpark	Fairpark Sewer Street Connection Replacement	Nolte Associates	Design	$5,598	$5,613
	Programming/Master Planning					AiM
49	University Of Utah	University Of Utah the Football Center At The Dee Glen Smith Athletic	Heery International Inc	Programming	$310,200	$201,075

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Programming/Master Planning					AiM
		Center - Programming				
	Miscellaneous Services					AiM
50	Utah State University	Utah State University seven Buildings - Lighting Evaluation arra Funded S9ee	Spectrum Engineers Inc	Unclass Consult	$12,000	$11,862
51	University Of Utah	University Of Utah honors Housing At Legacy Bridge predesign Services	Jacoby Architects	Unclass Consult	$8,000	$8,000
52	Salt Lake Comm College	Salt Lake Community College - South City Campus strength/fitness Ctr/gym/east Building Roofs 3rd Party Environmental Management And hazmat Survey/assessment Services	Ihi Environmental	Haz Mat Consult	$152,000	$24,464
53	Dixie St College Of Utah	Dixie State College holland Centennial Commons special Inspection And Testing Services	Sunrise Engineering Inc	Insp Observ Ser	$369,000	$164,202
54	Dfcm - Statewide Funds	Southern Utah University southern Utah Museum Of Art arra Funded Energy Analysis	Gsbs Pc	Study	$139,655	$62,000
55	Southern Utah University	Southern Utah University southern Utah Museum Of Art - Commissioning	Senergy Bcs Inc	Commissioning	$141,000	$140,340
56	Utah State	Utah State University	Ivie Code Group Inc	Insp Observ Ser	$50,000	$11,389

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Miscellaneous Services					
	University	new Regional Campuses Distance Education Bldg special Inspection And Testing Services				
57	Dfcm - Managed Buildings	Division Of Facilities Construction And Management various Statewide Structural Plan Reviews	West Coast Code Consultants dba Kimball Engineering	Unclass Consult	$104,600	$100,000
58	University Of Utah	University Of Utah honors Housing At Legacy Bridge special Inspection And Testing Services	Professional Service Industrie	Insp Observ Ser	$249,722	$147,699
59	National Guard	Ung Air Guard Hangar Evaluation	Reaveley Engineers & Associate	Unclass Consult	$11,000	$10,400
60	Salt Lake Comm College	Salt Lake Community College - South City Campus center For New Media inspection And Testing Services	Western Technologies Inc	Insp Observ Ser	$465,945	$327,405
61	Natural Resources	Department Of Natural Resources northern Utah Interagency Fire Dispatch Center special Inspection And Testing Services	Sunrise Engineering Inc	Insp Observ Ser	$30,000	$22,606
62	Snow College	Snow College Student Housing	Utah New Vision Construction Llc	Commissioning	$96,000	$73,075
63	Utah State University	Utah State Unviersity huntsman School Of Business Addition topographic And Historic Survey	Cache Landmark Engineering Inc	Study	$25,000	$19,100
64	Administrative	Division Of Juvenile Justice Services	Spectrum Engineers Inc	Unclass Consult	$58,000	$58,100

State of Utah

Division of Facilities and Construction Management

Professional Contracts Awarded

Contract Type = P;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Miscellaneous Services					AIM
	Services	eight Facilities - Energy Conservation Evaluation arra Funded S9ee				
65		Snow College old Ephraim Elementary School Remodel 3rd Party Environmental Management	R&r Environmental	Haz Mat Consult	$20,000	$19,256
66	Utah Valley University	Utah Valley University economic Development Building special Inspection And Testing Services	Staheli & Associates john Staheli	Insp Observ Ser	$22,000	$16,390
67	University Of Utah	University Of Utah beverley Taylor Sorenson Arts/ed Complex commissioning	Welsh Commissioning Group Inc	Commissioning	$113,643	$12,720
68	Dept Of Transportation	Udot Kamas Maint. Station	Psi	Geotechnical	$7,000	$6,900
69	National Guard	Utah National Guard - Camp Williams bachelor Enlisted Quarters Facility title 1 Services - Commissioning	Senergy Bcs Inc	Commissioning	$31,000	$30,790
70	Utah Valley University	Utah Valley Uniersity west Campus Buildings - Interior Improvements special Inspection And Testing Services	Staheli & Associates john Staheli	Insp Observ Ser	$8,000	$7,706
71	College Of Eastern Utah	College Of Eastern Utah - San Juan Campus administration Building Replacement special Inspection And Testing Services	Ivie Code Group Inc	Insp Observ Ser	$7,434	$20,740

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Construction					AIM
1	Utah Valley University	Uvu Economic Development Bldg.	Miller General Contractors	Const Remodel	$2,247,594	$1,782,467
2	Salt Lake Comm College	Slcc Rrc Eccles Child Care	Nelson Fire Systems	Const Remodel	$19,000	$18,700
3	Capitol Preservation Bd	Cpb Utah Travel Council Interior Improvements	Wade Payne Construction Inc	Const Remodel	$307,447	$211,700
4	Dfcm - Managed Buildings	Ogden Regional Center Window Replacement	Ascent Construction Inc	Const Remodel	$364,150	$341,000
5	Board Of Education	Boe Data Room Relocation	Moss Industrial Inc	Const Remodel	$30,000	$24,950
6	Workforce Services	Dws Brigham City Remodel	Landscape Specialties Inc	Const Remodel	$15,000	$15,010
7	Veterans Affairs	Veterans Cemetery Fence	Mountain States Fence Company	Const Remodel	$11,000	$10,816
8	National Guard	Ung Camp Williams Bldg 303 Raised Flooring	Utah Correctional Industries	Const Remodel	$64,000	$63,400
9	Dnr - Wildlife Resources	Dwr - Springville Fish Hatchery water Filtration System And Building canopy Improvements	Continental Engineering & Construction	Const Remodel	$18,000	$17,930
10	Courts	Juvenile Justice Services Stair Replacement	Utah Correctional Industries	Const Remodel	$367,511	$26,890
11	Dfcm - Managed Buildings	Dfcm freeport Center Warehouses - Site Cleanup	Grass Plus Inc	Const Site Imp	$15,000	$14,000

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Construction					JAM
12	College Of Eastern Utah	Ceu Adminstration Bldg. Replacement	Tri-hurst Construction Inc.	Const Remodel	$743,400	$930,230
13	Dfcm - Managed Buildings	Governors Mansion Executive Residence Decorative Paint	Rocky Mountain Painting	Const Remodel	$90,000	$27,850
14	Weber State University	Weber State University - Davis Campus professional Classroom Building And central Plant - Cm/gc	Big D Construction Corporation	Const New Space	$30,154,494	$19,874
15	Courts	Matheson Court 2nd Floor Juvenile Counter Remodel	Wadman Corp	Const Remodel	$70,000	$70,000
16	Salt Lake Comm College	Slcc Rrc Heat Plant Domestic Cold Water Piping Replace	Ralph Tye & Sons Inc	Const Remodel	$19,689	$30,664
17	Bureau Of Criminal Indent	Bci Customer Service Area Remodel	Chad Husband Construction Inc	Const Remodel	$200,000	$165,751
18	Workforce Services	Brigham City Remodel	Commercial Mechanical Systems & Service	Const Remodel	$20,000	$19,797
19	Utah Valley University	Uvu Sprinkler System Repairs	Utah Valley University	Const Remodel	$135,000	$135,000
20	Snow College	Snow College Student Housing Project	Hogan & Assoc Construction Inc	Const New Space	$13,693,082	$13,594,024
21	Board Of Education	Boe Data Room Relocation	Mechanical Service & Systems I	Const Remodel	$54,034	$19,551

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Construction					AiM
22	Corrections - Cucf	Cucf Perimeter Security System Upgrade	Hidden Peak Electric Co Inc	Const New Space	$956,560	$1,086,676
23	Southern Utah University	Suu Stadium Track Resurfacing	Hellas Construction Inc	Const Remodel	$413,809	$440,096
24	National Guard	Mt. Pleasant Armory Fire Alarm Upgrade	Taylor Electric Inc.	Const Remodel	$78,191	$23,499
25	Veterans Affairs	Department Of Veterans' Affairs northern Utah Veterans' Nursing Home water Softener System Upgrade	Commercial Mechanical Systems & Service	Const Remodel	$36,000	$36,260
26	Weber State University	Wsu Steam Tunnel Piping Repairs	Ralph Tye & Sons Inc	Const Remodel	$535,147	$213,166
27	Natural Resources	Northern Utah Interagency Fire Dispatch Center	Ascent Construction Inc	Const Remodel	$2,689,750	$2,438,271
	Design/Build					AiM
28	Dfcm - Statewide Funds	Department Of Technology Services salt Lake Data Center - State Office Building existing Hvac Systems - Upgrade And Repair arra Funded	Mechanical Service & Systems I	Design Build	$508,000	$508,024
	Miscellaneous Construction					AiM
29	Salt Lake Comm College	Salt Lake Community College redwood Road Campus	Chevron Energy Solutions Company	Unclass Const	$250,000	$250,000

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Miscellaneous Construction					
		science/industry Bldg Chiller Installation Arra				
30	Weber State University	Wsu Auxillary Boilers	Commercial Mechanical Systems & Service	Mechanical	$450,000	$433,000
31	Salt Lake Comm College	Salt Lake Community College - South City Campus gymnasium - Asbestos Abatement	Rocmont Industrial Corp	Haz Mat Const	$40,000	$39,210
32	Dfcm - Statewide Funds	Judy Ann Buffmire Bldg Asphalt Repair	Preferred Paving	Paving	$20,000	$20,330
33	Salt Lake Comm College	Salt Lake Community College redwood Road Campus esco Phase I - Various Locations	Chevron Energy Solutions Company	Unclass Const	$3,507,303	$3,507,303
34	Southern Utah University	Suu Old Science Partial Reroof	Contract West Roofing Inc	Roofing	$45,053	$38,932
35	Snow College	Snow College humanities Building - Print Studio fume Hood Exhaust Upgrades	Mechanical Service & Systems I	Mechanical	$270,270	$193,143
36	Corrections - Draper	Draper Prison Paving Repairs	Miller Paving Inc	Paving	$70,500	$36,943
37	Dept Of Transportation	Udot Orem Paint Shop	Kendrick Bros Roofing Inc	Roofing	$13,000	$12,585
38	Dept Of Transportation	Udot Santaquin Shop	Kendrick Bros Roofing Inc	Roofing	$12,000	$11,390

State of Utah

Division of Facilities and Construction Management

Construction Contracts Awarded

Contract Type = C;Award Date >= 05/12/2011; and less than 07/15/2011

#	Agency	Contract Name	Firm	Type	Budget	Award
	Miscellaneous Construction					
39	State Hospital	Ush Power Substation Slope Stabilization	Advanced Paving & Construction Inc	Paving	$245,500	$252,232
40	Dnr - Parks & Recreation	Deer Creek State Park Boat Ramp Parking Improvements	Morgan Asphalt Inc	Paving	$310,000	$307,933
41	Developmental Center	Snow College Richfield Campus Fire Sprinkling/hvac Upgrade	Mechanical Service & Systems I	Mechanical	$56,535	$119,305
42	Salt Lake Comm College	Salt Lake Community College - South City Campus swimming Pool, Atrium, And Old Library asbestos Abatement	Rocmont Industrial Corp	Haz Mat Const	$46,000	$45,864
43	Utah Valley University	Utah Valley University various Sites - Esco Phase Ii	Chevron Energy Solutions Company	Unclass Const	$1,222,789	$1,222,789
44	Weber State University	Wsu Swenson Gym Reroof	Redd Roofing & Construction Co	Roofing	$300,000	$312,994
45	Bureau Of Criminal Indent	Bci Paving Improvements	Miller Paving Inc	Paving	$25,263	$32,797
46	Utah Valley University	Uvu West Parking Lot Addition	Staker & Parson Companies	Paving	$900,000	$872,070
47	Utah Valley University	Uvu Wolverine Service Center Hvac Repairs	Utah Valley University	Mechanical	$140,000	$140,000
48	Southern Utah University	Suu Library Bldg Reroof	Contract West Roofing Inc	Roofing	$165,895	$169,700

DFCM

Division of Construction and Management
4110 State Office Building Salt Lake City, UT 84144
Telephone (801) 538-3018 Fax (801) 538-3267

Aug-11

REPORT OF CONTINGENCY RESERVE FUND

		PROJECT TITLE	GENERAL STATE FUNDS CURRENT TRANSFERS	TRANSPORTATION FUNDS CURRENT TRANSFERS	TOTAL TRANSFERS FROM CONTINGENCY	% TO CONSTR. BUDGET	PROJECT STATUS	% Complete
	BEGINNING BALANCE		10,380,759.02	7,415.55				
	INCREASES TO CONTINGENCY RESERVE FUND							
	FUNDING							
	OTHER INCREASES							
10034	SLCC	RRC Day Care Bldg Install Fire Suppression Sys	8,410.00	-	(8,410.00)	-11.91%	Design	80%
	DECREASES TO CONTINGENCY RESERVE FUND							
	NEW CONSTRUCTION							
07310	USU	Agriculture Building	(254,232.00)	-	738,178.00	1.57%	Construction	53%
09024	SLCC	SCC Center For New Media Bldg	(228,636.13)	-	352,889.03	0.77%	Construction	27%
09020	UVU	Health Science Building Addition	(210,098.00)	-	734,562.07	1.52%	Construction	37%
06291	USTAR	UU Neuroscience Research Center	(142,992.51)	-	2,755,479.34	1.70%	Construction	73%
06272	UOFU	David Eccles School Of Business	(86,721.74)	-	357,880.58	0.52%	Construction	36%
09219	National Guard	Richfield National Guard Armory Upgrades	(47,573.55)	-	206,905.94	15.57%	Construction	100%
08284	Courts	Ogden Land Purchase	(28,213.61)	-	410,528.10	12.63%	Construction	23%
09241	National Guard	Manti National Guard Armory Remodel	(24,273.44)	-	82,762.48	6.29%	Construction	72%
02243	U OF U	Museum Of Natural History	(23,147.43)	-	527,589.39	0.59%	Construction	69%
07297	SUU	Gibson Science Center Addition	(17,247.81)	-	492,687.36	2.60%	Construction	65%
06292	USTAR	USU Life Science Research Center	(10,733.18)	-	2,107,143.18	3.51%	Construction	84%
09242	National Guard	Fillmore National Guard Armory Remodel	(6,064.07)	-	94,989.30	11.47%	Construction	98%
07258	Snow	Library/Classroom Building	(3,395.64)	-	812,256.18	3.41%	Construction	78%
	REMODELING							
06067	UVU	Repl Hvac unts With high Efficiency	(49,464.00)	-	49,464.00	2.07%	Construction	39%
10184	Dixie	Heating Plant High Voltage Upgrade	(46,209.84)	-	70,050.94	8.65%	Construction	89%
10047	BATC	W Campus HVAC Sys Upgrade/Fire Training Area	(34,846.00)	-	34,846.00	10.72%	Design	91%
10051	COURTS	Provo Juvenile Crts Work Crew Bldg Renovation	(31,249.74)	-	42,544.74	5.67%	Construction	35%
10061	Corrections	CUCF Plant Maintenance Air Handler	(20,788.00)	-	20,788.00	3.41%	Design	62%
09037	SLCC	Rrc Irrigation System Upgrade	(18,664.33)	-	19,009.33	3.83%	Construction	85%
07183	DNR	Admin Bldg HVAC Renovation	(15,771.30)	-	256,333.50	7.12%	Construction	75%
10259	Corrections	Wasatch Culinary Floor Repairs	(8,864.48)	-	8,864.48	19.70%	Pending	100%
10110	OWATC	Main,Roy and BDO Campuses Security Network Upgrades	(7,265.20)	-	7,265.20	3.63%	Design	68%
09254	DEQ	Buildings Tenant Improvements for Various Agencies	(6,882.00)	-	109,121.38	5.04%	Construction	85%
10129	DFCM	Highland Regional Ctr Fire Panel Replacement	(6,357.26)	-	6,357.26	9.63%	Construction	95%
08100	SLCC	Rrc Utility Tunnel Piping Runs	(5,580.00)	-	83,811.00	9.51%	Construction	90%
10126	CPB	State Capitol Bld E Garage Replace 16 Security Cameras	(3,925.00)	-	3,925.00	4.79%	Pending	95%
10264	UNG	Mt. Pleasant Armory Fire Alarm/Sprinkler	(2,383.00)	-	2,383.00	0.69%	Pending	20%
09202	Corrections	SLC Centers Water Heater Boosters	(2,286.00)	-	3,996.00	18.85%	Construction	76%

DFCM

Division of Construction and Management
4110 State Office Building Salt Lake City, UT 84144
Telephone (801) 538-3018 Fax (801) 538-3267

Aug-11

REPORT OF CONTINGENCY RESERVE FUND

		PROJECT TITLE	GENERAL STATE FUNDS CURRENT TRANSFERS	TRANSPORTATION FUNDS CURRENT TRANSFERS	TOTAL TRANSFERS FROM CONTINGENCY	% TO CONSTR. BUDGET	PROJECT STATUS	% Complete
08068	SLCC	RRC Fountain Replacement	(2,072.01)	-	2,072.01	0.37%	Construction	55%
10078	USH	Power Substation Retaining Wall Stabilization	(770.00)	-	770.00	0.26%	Design	0%
07204	Courts	Various Facilities Security Upgrade	(246.10)	-	3,456.02	0.22%	Construction	99%
10267	UNG	Lehi Armory Replace Heating/Fire Systems	(114.90)	-	114.90	0.07%	Pending	25%
10125	CPB	State Capitol Bld Install Fan and Pump Alarms	(84.33)	-	1,500.33	5.00%	Construction	88%
	TOTAL		9,042,016.42	7,415.55				

DFCM

Division of Construction and Management
4110 State Office Building Salt Lake City, UT 84144
Telephone (801) 538-3018 Fax (801) 538-3267

REPORT OF PROJECT RESERVE FUNDS ACTIVITY

Aug-11

PROJECT TITLE	STATE FUNDS	DOT FUNDS	DESCRIPTION	% of Constr. Budget
BEGINNING BALANCE	5,345,184	968,481		
INCREASES TO PROJECT RESERVE FUND:				
CEU - Music Bldg Steam Line Repairs	78,381.00		Const, Design, Inspection & Insurance Budgets	60.29%
Agriculture - Interior Lighting Upgrade	22,461.96		Const, Design, Inspection & Insurance Budgets	17.97%
UNG - Ogden Armory Interior Remodel	14,793.77		Const, Design, Inspection & Insurance Budgets	11.27%
SUU - Boiler #1 Replacement	10,260.43		Const, Inspection & Insurance Budgets	0.99%
TAX - Exit Signage Upgrade	3,909.50		Const, Inspection & Insurance Budgets	10.05%
Courts - Richfield Bldg Carpet, Kitchen and Shower	3,240.85		Const, Design, Inspection & Insurance Budgets	4.32%
UBATC - CDL Bldg HVSC Upgrades	2,972.98		Const, Inspection & Insurance Budgets	4.25%
DWS - Clearfield Employment Center Replace heat control valves	2,498.50		Const, Design, Inspection & Insurance Budgets	10.79%
Corrections - Draper Boiler Control Upgrade	2,368.38		Inspection & Insurance Budgets	0.71%
DCED - Art Storage Bldg Lighting Upgrade	23.71		Inspection Budget	0.06%
DECREASES TO PROJECT RESERVE FUND:				
UVU - Science/Health Bldg Addition	(300,000.00)		Return To Project To Complete Original Scope	0.62%
Corrections - CUCF Perimeter Security System Upgrade	(130,116.23)		To Award Construction Contract	11.80%
DIXIE - Heating Plant Upgrades Phase I	(125,903.00)		To Award Construction Contract	9.13%
UNG - Spanish Fork Armory Electrical Switches and Receptacles	(37,167.32)		To Award Construction Contract	10.72%
Education - Windoe Replacement	(20,283.32)		To Award Construction Contract	20.28%
SLCC - RRC Daycare Bldg Fire Supression System	(16,060.00)		To Award Construction Contract	22.75%
Fairpark - Campus Locksets & Closures	(15,549.10)		To Award Construction Contract	51.83%
SNOW - Data Center HVAC Improvements	(14,141.00)		To Award Construction Contract	12.14%
State Library - Replace Dust Collector	(2,086.00)		Re-Open To Complete Original Scope	2.21%
ENDING BALANCE	4,824,788.78	968,481.36		

Utah State Building Board

Gary R. Herbert
Governor

4110 State Office Building
Salt Lake City, Utah 84114
Phone (801) 538-3018
Fax (801) 538-3267

MEMORANDUM

To Utah State Building Board
From: David G. Buxton
Date: July 21, 2011
Subject: **Further Discussion of Board Rules of Procedure**

Attached is a draft of the Building Board Rules of Procedure for discussion at the August 3rd meeting. This is an information item only and no action will be taken.

DGB: cn
Attachment

R23-31. Rules of Procedure for Conduct of Utah State Building Board Meetings. **7-19-11**

R23-31-1. Purpose.

The purpose of this Rule R23-31 is to establish procedures for the conduct of Utah State Building Board meetings and to assist the public and anyone wishing to address the Building Board, whether in person or by other establish means.

R23-31-2. Authority.

This Rule R23-31 is authorized under Subsection 63A-5-102(2) which directs that the Building Board "adopt rules of procedure for the conduct of its meetings." The Building Board has administrative rulemaking authority under Subsection 63A-5-103(1)(e).

R23-31-3. Definitions.

(1) "Attendance" means that person attending a Board meeting, either in person or through electronic means as authorized by this Rule.
(2) "Board" means the Utah State Building Board established under Title 63A, Chapter 5, Utah Code.
(3) "Chair" means the person appointed as Chair of the Board by the Governor pursuant to Title 63A, Chapter 5, Utah Code.
(4) "Director" means the Director of the Division of Facilities Construction and Management or duly authorized designee.
(5) "Division" means the Division of Facilities Construction and Management.
(6) "Electronic meeting" is as defined in Section 52-4-103.
(7) "GOPB Official" means the Director of the Governor's Office of Planning and Budget or duly authorized designee.
(8) "Open and Public Meetings Laws" means those laws provided by Title 52, Chapter 4, Utah Code.
~~(9)~~ "Presiding Officer" means the Chair. The Chair may choose, either because of unavailability or other reason, an alternate Presiding Officer. ~~person that conducts the meeting of the Board and has the authority to sign appropriate documents on behalf of the Board.~~

R23-31-4. Composition of Board.

(1) The Board consists of eight members, seven of whom are voting members appointed by the Governor for terms of four years.
(2) The GOPB Official is a nonvoting member of the Board. As a nonvoting member, the GOPB official shall not be considered as part of the ~~three member~~ quorum requirement for Board determinations. [Note – I took out the quorum number from the rule, so that as it changed in state statute, it will not require a rule change. Having the number in the rule does not add anything to the law.] The GOPB Official shall advise the Presiding Officer of any designee appointed prior to any meeting that the designee will be attending.

R23-31-5. Calling for Meetings.

The Chair or any 3 voting members may call meetings of the Board. The Executive Director of the Department of Administrative Services, Director or GOPB Official may also call for a meeting upon consent of the Chair.

R23-31-6. Compliance with Open and Public Meeting Laws.

All meetings of the Board shall be conducted in accordance with the Open and Public Meetings Laws. All meetings are open to the public unless closed in whole or in part pursuant to the requirements of the Open and Public Meeting Laws.

R23-31-7. Presiding Officer~~, Vice-Chair,~~ and Basic Responsibilities.

(1) The Chair shall be the Presiding Officer at all Board meetings when present in person or through electronic means.
(2) The Chair may choose, either because of unavailability or other reason, an alternate Presiding Officer. ~~There shall be elected a Vice-Chair by vote of the Board to serve throughout the member's term on the Board, or until a subsequent vote of the Board occurs which elected a different Vice-Chair. The Vice-Chair shall be the Presiding Officer in the absence of the Chair. In case of the absence of the Chair and the Vice-Chair, the Chair may designate another member to act as the Presiding Officer.~~
(3) The Presiding Officer shall be able to make motions and have a vote on each matter before the Board. The Presiding Officer may second motions. ~~, when the Presiding Officer determines that a second to a motion is necessary.~~
~~The Presiding Officer shall determine whether a second to a motion is necessary when any motion is made by a member~~.
(4) Unless otherwise directed by vote of the Board, the Presiding Officer shall be responsible for the operation of the meeting, shall have control over the items on the agenda, the order of the agenda, time limits that are needed, and other matters that relate to the orderly running of the meeting.

R23-31-8. Secretary to the Board.

(1) The Division shall provide a person to serve as Secretary to the Board. The Secretary shall be present at each meeting of the Board, shall provide the posting of notice, minutes, any required recording, and all secretarial related requirements related to the Open and Public Meetings Act. The Secretary shall coordinate with others that are needed for such compliance with the Open and Public Meetings Act.
(2) The Secretary shall maintain a record of Board meetings which shall include minutes, agendas and submitted documents, including those submitted electronically, that shall be available at reasonable times to the public.

R23-31-9. Meetings.

Meetings shall generally be held on the first Wednesday of the month at 9:00 a.m. at the Utah State Capitol in Salt Lake City, Utah. During Legislative Sessions, the Chair and Director may determine

another location. The date, time and location may also be modified by the Chair and Director at any time when it is in the interest of the Board and the public.

R23-31-10. Notice and Agenda.

(1) Notice shall be given of all meetings in accordance with the Open and Public Meeting Laws.
(2) The Director and Presiding Officer shall confer a reasonable time prior to any Board meeting as to the items to be on the agenda. The Presiding Officer shall ultimately determine the matters to be on the agenda, unless a vote of the Board has been undertaken to direct an item to be placed on the agenda. Board members may also contact the Chair about any request for agenda items.
(3) The order of business shall be in the order placed on the agenda, unless the Presiding Officer or vote of the Board alters the order of business ~~by an announcement~~ and there is no prejudice to interested persons that may have intended to attend the meeting.
(4) Members of the Board, the Division, governmental agencies and the public may submit a request to the Secretary to the Board that an item be placed on the agenda subject to review and approval by the Presiding Officer.
(5) Each agenda shall have an item on it regarding whether there are any matters to be placed on a future agenda.

R23-31-11. Attendance, Quorum and Voting.

(1) The quorum requirement for the Board is set forth in in Utah Code Annotated Title 63A, Chapter 5. ~~Attendance of at least three voting members of the Board shall constitute a quorum for the transaction of business.~~ (note – legislation is being sought to change this to four.)
(2) For any determination of the Board, it must be approved by a majority vote of those voting members present and it must receive an affirmative vote from at least three members.
(3) Voting shall be expressed publicly when called for by the Presiding Officer. An affirmative vote shall be recorded for all Board members present that neither vote negatively nor specifically abstain. The number of affirmative, negative and abstaining votes shall be announced by the Presiding Officer, and the specific members of such votes shall be recorded by the Secretary.
(4) Members must be in attendance, including by electronic means in accordance with this Rule, in order to vote.

R23-31-12. Motions, Second to a Motion, Discussion, Continuances and Resolutions.

(1) The GOPB Official may make and second motions, but shall not vote on any motion.
(2) Items may be continued to any subsequent meeting by vote of the board.
(3) A second to a motion is required prior to discussion by Board members. ~~unless determined to be needed by the Presiding Officer.~~
(4) After a motion is seconded, the Presiding Officer shall ask for discussion of the matter. The Presiding Officer shall call upon those that request to discuss the matter. The Presiding Officer retains the authority to place reasonable restrictions on the discussion that assure that the discussion is orderly and relevant to the motion. After the discussion, or if no Board

member desires to discuss the matter, the Board shall proceed to vote on the matter without the need for a formal call to question.

(5) The Board may enact resolutions as are appropriate under their authority.

R23-31-13. Committees.

The Board may appoint committees to investigate or report on any matter which is of concern to the Board.

R23-31-14. Order at Meetings.

(1) The Presiding Officer shall preserve order and decorum at all meetings of the Board and shall determine questions of order, which may be subject to a vote of the Board.

(2) A person or persons creating a disturbance or otherwise obstructing the orderly process of a Board meeting may be ordered to be ejected from the meeting.

R23-31-14. Robert's Rules of Order.

All matters not covered by this Rule R23-31 shall be determined by either Robert's Rules of Order, latest published edition, an abbreviated edition of Robert's Rules of Order as determined by the Presiding Officer; or with abbreviated procedures as determined by the Presiding Officer.

R23-31-15. Electronic Meetings.

(1) Purpose. Section 52-4-207 requires any public body that convenes or conducts an electronic meeting to adopt a rule governing the use of electronic meetings. This Rule R23-31-15 establishes procedures for conducting Board meetings by electronic means.

(2) Procedure. The following provisions govern any meeting at which one or more Board members appear ~~telephonically or~~ electronically pursuant to Section 52-4-207:

(a) If one or more members of the Board desires to participate electronically ~~or telephonically~~, such member(s) shall contact the Presiding Officer. The Presiding Officer shall determine whether to allow for such electronic participation. If the Presiding Officer determines to allow for such electronic participation, the public notice of the meeting shall so indicate. In addition, the notice shall specify the anchor location where the members of the Board not participating electronically ~~or telephonically~~ will be meeting and where interested persons and the public may attend, monitor, and participate in the open portions of the meeting.

(b) Notice of the meeting and the agenda shall be posted at the anchor location. And also provided in accordance with the Open and Public Meetings Act.

(c) Notice of the possibility of an electronic meeting shall be given to the Board members at least 24 hours before the meeting. In addition, the notice shall describe how a Board member may participate in the meeting electronically ~~or telephonically~~.

(d) When notice is given of the possibility of a Board member appearing electronically ~~or telephonically~~, any Board member may do so and any voting Board member, whether at the anchor location or participating electronically, shall be counted as present for

purposes of a quorum and may fully participate and vote. At the commencement of the meeting, or at such time as any Board member initially appears ~~electronically or telephonically,~~ the Presiding Officer shall identify for the record all those who are appearing ~~telephonically or~~ electronically. Votes by members of the Board who are not at the anchor location of the meeting shall be confirmed by the Presiding Officer.

(e) The anchor location is the physical location from which the electronic meeting originates or from which the participants are connected. The anchor location shall be identified in the public notice for the meeting. Unless otherwise designated in the notice, the anchor location shall be a room in the Utah State Capitol Hill Complex where the Board would normally meet if the Board was not holding an electronic meeting.

(f) The anchor location will have space and facilities so that interested persons and the public may attend, monitor and participate in the open portions of the meeting, as appropriate.

R23-31-16. Suspension of the Rules.

By a vote of the Board, and to the extent allowed by law, any requirement of this Rule R23-31-16 may suspended when necessary to better serve the public in the conduct of a Board meeting.